



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Sanitation

Department Contact Person: Tina Phan

Telephone: 404-294-2708

Email: tphan@dekalbcountyga.gov

Requisition Number: TBD

Suggested Supplier: Brown Management Svcs

Estimated Amount of Purchase: \$ 192,750.00

Detailed Description of the Goods or Services to be purchased: _____

Odor mitigation at Seminole Road Landfill

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: June 1, 2024

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

Installation of temporary and permanent vegetative cover for soil stabilization for odor mitigation at the Seminole Road Landfill. Sanitation continues responding to the community concerns in 2023 and has been taken action to address the issues.

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

See attached price quote.

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

3. Explain the impact to the County or Public if this request is not approved.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) Tracy A. Hutchinson

Signature:

Date: _____

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Briana Triplett

Signature:

Date: 8/2/24

Procurement Manager (Typed/Printed Name) _____

Signature: _____

Date: _____

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: _____

P&C Rev. 12/13/2018

Print Form



1129 Brett Dr. Suite C
Conyers, GA 30094
770-785-3916 office
770-785-3918 fax

June 01, 2024

Dekalb County
Public Works Dept. - Sanitation Division
Att: Tracy Hutchinson
4203 CleveMont Road
Ellenwood, GA 30294

Subject: Proposal for Installation of Temporary and Permanent Vegetative Cover for Soil Stabilization for DeKalb County – Public Works Dept. - Sanitation Division

Ms. Tracy Hutchinson,

BMS Enterprises, Inc. is pleased to submit this proposal for installation of temporary and permanent vegetative cover and providing hazardous brushing cutting services at Seminole Road Landfill for DeKalb County – Public Works Dept. - Sanitation Division.

Overview of Vegetative Cover at Seminole Rd Landfill

Estimates	North Side	East Side	West Side	South Side	Total Acres
Acres with no Grass	12.5	2	14	18	46.5
Acres with Temporary Winter Grass	8	14	1	0	23
Acres with Permanent Grass	9	17	8	0	34

Our Scope of Work/Services consist of:

Furnishing all mobilization and demobilization, delivery of materials, labor, equipment, and material required to place temporary and permanent vegetative cover as listed below along with brush cutting services in hazardous condition (on top of wall) and around steep sediment ponds.

Our proposal provides estimates of different services with cost that may be utilized at Seminole Road Landfill.

Our Proposal:

Proposal	Cost per Acre	Cost per LF	Cost per Hour	Estimated AC/ LF / HR	Total Cost
Temporary Winter Grass with Rye and Kentucky 31 Fescue Grass with Fertilizer, Lime and Wheat Straw (Estimate)	\$3,950			0	\$0
Temporary Summer Grass with Brown Top Millett and Permanent Grass with Bermuda with Fertilizer, Lime and Wheat Straw	\$3,950			46.50	\$183,675
Brush Cutting with Excavator around steep sediment ponds and retaining wall			\$165	55.00	\$9,075

Total: \$192,750

Our proposed total for the above-mentioned scope of work/services at Seminole Road Landfill is \$192,750

In addition, the above rates are based upon a 30-day billing cycle!

Please give us a call at (770) 785-3916-office or (678) 283-3286-mob, if you have any questions or comments regarding this matter.

Yours truly,

Hugh M Brown Jr.

Hugh M Brown Jr.

RECOMMENDATION AND COMMENTS

NAME OF PROJECT:	Odor Control Seminole Landfill
PURCHASING AGENT:	Briana Triplett
USER DEPARTMENT:	Public Works - Sanitation
NOTES:	<ol style="list-style-type: none"> 1. Seminole Road Landfill needs an installation of about 46.5 acres of temporary and permanent vegetative cover for soil stabilization and odor control. 2. Temporary seeds and permanent seeds will be planted to stabilize earthen surface and the seeded areas will be mulched with wheat straw for continuous blanket. 3. The mulch shall bring some sunlight to penetrate and circulate the air, shade the ground, reduce erosion and conserve soil moisture. 4. Brush cutting services in hazardous conditions (on top of vegetative cover and around steep sediment ponds) will also be required to maintain the integrity of the installation. 5. Neglect of the issue could worsen the odor mitigation at Seminole Road Landfill, which could pose a risk to the public, health, welfare and safety of citizens.
RECOMMENDATION:	My recommendation is to approve the installation of temporary and permanent vegetative cover for the soil stabilization and odor reduction as failure to take this action could pose a risk to public health and safety of the citizens.