NOTES TO THE CHIEF PROCUREMENT OFFICER

NAME OF PROJECT	Requisition 918733 for Bell Restoration Services, Inc., for water/sewer remediation services
PURCHASING AGENT	Sharice Feagins-Bailey
USER DEPARTMENT	Department of Watershed Management (DWM)
FUNDING SOURCE	Enterprise- Fund 511
NOTES	1. The request was received by P&C on 4/6/2021 and additional information was requested. 2. No quotes were provided. No invoices attached to the requisition as stated on the NCPR form. 3. Additional funding is being requested to cover future requisitions for on call emergency services. 4. Previous contract 1048832 expired on April 30, 2020. This contract has completed both options to renew. 5. Previous amount spent between April 7, 2020 to April 1, 2021 is $283,473.39. 6. ITB 19-101164 and ITB 20-101231 were cancelled. Responses to current ITB 20-101231 are being evaluated. This is set to go on the BOC on May 11, 2021. Should there be a recommendation for award, award anticipated by May 2021. 7. A previous request was entered on 2/12/2021 in the amount of $100,000.00. 8. A CPA 1245386 was created. The amount $45,951.29 was applied to PO# 1245047. The remaining funds in the amount of $54,048.71 were for future use. These funds have been exhausted.

	9. Purchase orders that were attached to this Emergency CPA listed below: a. 1243066 - $1,080.00 b. 1243067 - $9,537.66 c. 1243068 - $10,311.90 d. 1243069 - $25,021.73 10. I have reviewed the request and have the following comments: a. Incidents continue to occur that require disaster recovery cleaning services and there is no current contract for services at the present time. b. Bell Restoration continues to provide their services on as needed basis. c. Request was received to cover future services to cover incidents that may arise prior to award of current.
RECOMMENDATION	My recommendation is: 1. To approve the emergency request. 2. Approval is needed to ensure clean-up and remediation to damaged property resulting from sewer backups and water main breaks that could possibly occur due to malfunctions in the County's aging water and sewer systems.