

Department of Purchasing and Contracting Change Order Request Form

User Department: Innovation & Technology From: Angela Green				
CPA No.: 1349754	Title:	Title: Installation of Data, Voice and Multimedia		
Effective Date: 10/10/2023	Expiration Date: 10/31/2024			
Contract APPROVED Amount: \$300,000.00				
Contractor(s)	Contract No.	Amount Spent		
RB Communications	1349754	\$211,783.79 \$211,077.09 JH	N/A	
Total Amount Spent to Date: \$211,783.79 \$211,077.09 JH				
<u>Justification:</u> Due to multiple new facilities and remode amount.	Renew □ Is we are requesti	Bid $\ \square$ ng to add \$500,000 to t	he current contract	
Signed by: John A Matelski Date & Time: 10 Jan, 2024 08;28:18 EST Department Director Signature Funding: General Enterprise CIP Line Item No. (if applicable):	3 Digit Fund Code	Date 100		
For Use by Purchasing and Contracting:	Approve	Deny [
Additional Comments: Phyllis Head				
	01/10/2024			
Purchasing and Contracting Signature		Date		