

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing and Contracting
<b>ITB/RFP No.:</b> ITB No. 21-101412	<b>Title:</b> SCADA Controls and Instrumentation (Three (3) Year Multiyear Contract)
<b>Effective Date:</b> 04/29/2022	<b>Expiration Date:</b> 12/31/2025
<b>Contract APPROVED Amount:</b> \$1,240,170.00	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No(s).	Amount Spent
Microfusion Engineering Laboratories Inc.	1279608	671,755.25

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilized by the Department of Watershed Management to manage and operate its day to day processes using a SCADA system. These include a 150 MGD water plant, two wastewater treatment plants, sixty-seven sewage lift stations, fifteen pressure monitoring stations, water tanks and booster pump stations located throughout the county. These systems use a variety of software, computer-based hardware and instrumentation that need routine repair and maintenance. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the time to match the term of the contract through 12/31/2026.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 740,000.00  
**Funding Source:** General ☐ Enterprise ☒ 3 Digit Fund Code: 513  
 SPLOST Category (if applicable): \_\_\_\_\_  
 CIP Line-Item No. (if applicable): \_\_\_\_\_  
 Other: \_\_\_\_\_

Reginald Wells

Department Director Signature & Date

Digitally signed by Reginald Wells  
 Date: 2025.03.19 08:48:42 -04'00'

**For Use by Purchasing and Contracting:**

Approved: Yes ☒ No ☐

**Additional Comments (if applicable):**

Crystal Manson

Purchasing and Contracting Signature

Digitally signed by Crystal Manson  
 Date: 2025.03.28 15:13:46 -04'00'

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing and Contracting
<b>ITB/RFP No.:</b> ITB No. 21-101412	<b>Title:</b> SCADA Controls and Instrumentation (Three (3) Year Multiyear Contract)
<b>Effective Date:</b> 05/03/2022	<b>Expiration Date:</b> 12/31/2025
<b>Contract APPROVED Amount:</b> \$2,483,100.00	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No(s).	Amount Spent
Electric Machines Control Inc.	1279618	1,282,667.54

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilized by the Department of Watershed Management to manage and operate its day to day processes using a SCADA system. These include a 150 MGD water plant, two wastewater treatment plants, sixty-seven sewage lift stations, fifteen pressure monitoring stations, water tanks and booster pump stations located throughout the county. These systems use a variety of software, computer-based hardware and instrumentation that need routine repair and maintenance. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the time to match the term of the contract through 12/31/2026.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 1,620,000.00

**Funding Source:** General ☐ Enterprise ☒ 3 Digit Fund Code: 513

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

**Reginald Wells**

**Department Director Signature & Date**

 Digitally signed by Reginald Wells  
Date: 2025.03.27 09:46:31 -04'00'

**For Use by Purchasing and Contracting:**

Approved: Yes ☒ No ☐

**Additional Comments (if applicable):**

**Crystal Manson**

**Purchasing and Contracting Signature**

 Digitally signed by Crystal Manson  
Date: 2025.03.28 13:05:33 -04'00'

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing and Contracting
<b>ITB/RFP No.:</b> ITB No. 21-101412	<b>Title:</b> SCADA Controls and Instrumentation (Three (3) Year Multiyear Contract)
<b>Effective Date:</b> 04/29/2022	<b>Expiration Date:</b> 12/31/2025
<b>Contract APPROVED Amount:</b> \$2,612,700.00	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No(s).	Amount Spent
Tesco Controls, Inc.	1280028	1,987,923.4

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilized by the Department of Watershed Management to manage and operate its day to day processes using a SCADA system. These include a 150 MGD water plant, two wastewater treatment plants, sixty-seven sewage lift stations, fifteen pressure monitoring stations, water tanks and booster pump stations located throughout the county. These systems use a variety of software, computer-based hardware and instrumentation that need routine repair and maintenance. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the time to match the term of the contract through 12/31/2026.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 1,440,000.00  
**Funding Source:** General ☐ Enterprise ☒ 3 Digit Fund Code: 513  
 SPLOST Category (if applicable): \_\_\_\_\_  
 CIP Line-Item No. (if applicable): \_\_\_\_\_  
 Other: \_\_\_\_\_

Reginald Wells

Digitally signed by Reginald Wells  
Date: 2025.03.27 09:47:08 -04'00'

**Department Director Signature & Date**

**For Use by Purchasing and Contracting:**

Approved: Yes ☒ No ☐

**Additional Comments (if applicable):**

Crystal Manson

Digitally signed by Crystal Manson  
Date: 2025.03.28 13:04:21 -04'00'

**Purchasing and Contracting Signature**

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing and Contracting
<b>ITB/RFP No.:</b> ITB No. 21-101412	<b>Title:</b> SCADA Controls and Instrumentation (Three (3) Year Multiyear Contract)
<b>Effective Date:</b> 04/29/2022	<b>Expiration Date:</b> 12/31/2025
<b>Contract APPROVED Amount:</b> \$2,599,200.00	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No(s).	Amount Spent
L L Blue Engineering Inc.	1279620	\$2,550,036.68

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilized by the Department of Watershed Management to manage and operate its day to day processes using a SCADA system. These include a 150 MGD water plant, two wastewater treatment plants, sixty-seven sewage lift stations, fifteen pressure monitoring stations, water tanks and booster pump stations located throughout the county. These systems use a variety of software, computer-based hardware and instrumentation that need routine repair and maintenance. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the time to match the term of the contract through 12/31/2026.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 1,585,000.00

**Funding Source:** General ☐ Enterprise ☒ 3 Digit Fund Code: 513

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

Reginald Wells



Digitally signed by Reginald Wells  
Date: 2025.03.27 09:46:51 -04'00'

Department Director Signature & Date

**For Use by Purchasing and Contracting:**

Approved: Yes ☒ No ☐

**Additional Comments (if applicable):**

Crystal Manson



Digitally signed by Crystal Manson  
Date: 2025.03.28 13:06:32 -04'00'

Purchasing and Contracting Signature