

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

|   |   |
|---|---|
| <b>User Department:</b> Fleet Management      | <b>From:</b> Tammy Shew-Procurement Agent   |
| <b>CPA No.:</b> 1283053                       | <b>Title:</b> Purchase, Delivery, Install., Maintenance & Repair of Propane Fuel Tanks (ITB#21-101458)<br>(2nd of 2 Options to Renew) |
| <b>Effective Date:</b> 2/28/22                | <b>Expiration Date:</b> 2/29/24   |
| <b>Contract APPROVED Amount:</b> \$140,000.00 | <b>Number of Renewals to Date:</b> 0  |

| Contractor(s)                   | Contract No. | Agrees to Extend |
|---------------------------------|--------------|------------------|
| Blossman Gas Inc. -CPA #1283053 |              | Yes              |

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term:     \$ 50,000      
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code   611    
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
This is second renewal request to purchase Propane Fuel for the operation of DeKalb County propane vehicles and to provide repairs, maintenance and tank install if applicable.

Robert Gordon  
Department Director Signature
12-12-2023  
Date

DeKalb County  
Department of Purchasing and Contracting  
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**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*Phyllis Head*

12/12/2023

\_\_\_\_\_  
**Purchasing and Contracting Signature**

\_\_\_\_\_  
**Date**