

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: DWM	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 22-101483	Title: PVC Sewer Pipes (Three (3) Year Multiyear Contract)
Effective Date: 1/24/2023	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$2,987,696.03	Number of Change Orders to Date: 0

Contractor(s)	Contract No(s).	Amount Spent
F M Shelton Inc	1318963	\$165,233.58

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract will be utilized by DWM to purchase PVC sewer pipes for the department. DWM is working with P & C to rebid this service. DWM would like to extend the time and the term of the contract through 12/31/2026. The department has not incurred the amount of work projected for the contract amount awarded; no additional funding is needed.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

Digitally signed by Reginald Wells
 Date: 2025.10.02 10:41:19 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

**Crystal
Manson**

Digitally signed by Crystal
 Manson
 Date: 2025.10.03
 10:23:31 -04'00'

Purchasing and Contracting Signature

DeKalb County
Department of Purchasing and Contracting
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User Department: DWM	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 22-101483	Title: PVC Sewer Pipes (Three (3) Year Multiyear Contract)
Effective Date: 1/24/2023	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$66,200.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No(s).	Amount Spent
Furguson Waterworks	1318966	\$7,992.06

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

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SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

 Digitally signed by Reginald Wells
Date: 2025.10.02 10:40:13 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

**Crystal
Manson**

 Digitally signed by Crystal
Manson
Date: 2025.10.09
16:27:38 -04'00'

Purchasing and Contracting Signature