

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department:</b> Recreation, Parks and Cultural Affairs	<b>From:</b> Purchasing & Contracting
<b>ITB No.:</b> 20-101300	<b>Title:</b> Basketball Courts Repair and Replacement
<b>Effective Date:</b> April 13, 2021	<b>Expiration Date:</b> December 31, 2021
<b>Contract APPROVED Amount:</b> \$ 338,998.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
McGrath Industries dba Talbot Tennis, Inc.	1214307	Yes

**User Department Recommendation:**      Increase       Bid       Decrease

Funding for Renewal Term: \$2,504  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General     Enterprise     3 Digit Fund Code 320    SPLOST     Category 3G  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
RPCA recommends increasing the amount of contract 1214307 by \$2,504 due to material cost increases and also extending the contract term to 12/31/2022.

SPLOST Program Management Coordinator: *Ernest A. Daughtry*

SPLOST Approved Funding Amount: \$ 2,504.00

SPLOST Funding Line Item: 104790.80653.541301.5.2.602007

SPLOST Allocation Agenda Item/Date: 10-12-2021

Department Director Signature: *Clayton O. Ellis*      Date: 9/27/2021

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature      Date



# DeKalb SPLOST

## Change Order Request Administrative Authorization

**ITB No.** 20-101300                      **Contract No.** 1214307  
**Request Date** 9/30/21                      **Project Type** SPLOST 3G- Tennis & Basketball Courts Resurfacing  
**Project Description** Basketball Courts Repair and Replacement of various parks throughout DeKalb County

**Contractor** McGrath Industries dba Talbot Tennis, Inc.    **Purchase Order Authorized Amount** \$338,998.00  
**Change Order Amount** \$2,504.00                      **Change to Purchase Order** 1259639

**Requester Name** Paige Singer

**Requester Title / Department** Division Manager/RPCA

**Items for Proposed Change or Addition**

Item	Unit of Measure	Quantity	Unit Cost	Total Cost
Fence material increase	LF	1	2,504.00	2,504.00
<b>TOTAL</b>				

**Explanation of Necessity for Change or Addition** This request is for fence material cost increase and contract term extension to 12/31/2022.

Division Manager *Chuck O. Ellis*                      Date 10/5/2021

Director *[Signature]*                      Date 9/30/21  
 SPLOST PM Construction Manager

*[Signature]*                      Date 10-9-2021  
 SPLOST PM Coordinator

*[Signature]*                      Date 10-5-21  
 Zachary L. Williams/COO/Executive Assistant  
 or Delores Crowell/Director - Intergovernmental Affairs

*Michael Robinson*                      Date 10/1/21  
 Contractor Name Print                      Date

*[Signature]*                      Date  
 Contractor Sign

*[Signature]*                      Date  
 Contractor Title Vice President

The Chief Executive Officer or his designee shall have the authority to approve and execute a Change Order lowering the Contract Price or increasing the Contract Price up to twenty percent (20%) of the original Contract Price provided that the total amount of the increase authorized by such Change Order is less than \$100,000.

McGrath Industries LLC  
 3162 Johnson Ferry Road Suite 260 #644  
 Marietta, GA 30062

8/20/2021					Price	
Dekalb County - Basketball Courts Repair & Replacement		QTY	UNIT		Per	Total
					Unit	Price
<b>Change Order Request #001 - Fence Material Escalation</b>						
<b>Shoal Creek II Basketball Courts (2 BB Courts)</b>						
Item 19	Fence Price on Bid Day (Includes Concrete)	-1	LS	\$	(6,711)	\$ 2,504
Item 19	Fence Price August 2021 (Includes Concrete)	1	LS	\$	9,215	

**NOTES:**

I am not going to hold off on the demolition of the existing fence at the basketball court at Shoal Creek II, I will need to ADD the days that it takes for approval of the fence material escalation pricing. I am not sure how long it will take for an approval to be given. Once approved, the material will be released for fabrication. FYI - material lead times have increased significantly this year and the heavy gauge fence will be no exception to that.