



STATE OF GEORGIA

OFFICE OF THE GOVERNOR

ATLANTA 30334-0900

Nathan Deal
GOVERNOR

May 16, 2018

Honorable Asha Jackson
DeKalb County Superior Court Mental Health Court
556 North McDonough Street Suite 440
Decatur, Georgia 30030

Dear Judge Jackson:

Congratulations! I am pleased to notify you that the Council of Accountability Court Judges Funding Committee has awarded a grant to your court, effective July 1, 2018 through June 30, 2019.

As you know, expanding and strengthening accountability courts in Georgia is not only one of my top initiatives as Governor, but also a very strong personal interest. I have seen firsthand the success stories that come out of courtrooms like yours. In most circumstances, programs made available through your accountability court are an individual's last chance to reclaim their lives and remain crime free. By providing you with the resources you need and expanding these services throughout the state, we can improve public safety and change lives in the process.

You will receive information from the Council of Accountability Court Judges Funding Committee and the Criminal Justice Coordinating Council regarding your award and other grant-related matters. Thank you for your service to the State of Georgia.

Sincerely,

A handwritten signature in black ink that reads "Nathan Deal".

Nathan Deal

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

SUBGRANT AWARD

SUBGRANTEE: DeKalb County Government

IMPLEMENTING AGENCY: DeKalb County Government

PROJECT NAME: Mental Health Court

SUBGRANT NUMBER: J19-8-062

FEDERAL FUNDS: \$ 162,153
MATCHING FUNDS: \$ 18,017
TOTAL FUNDS: \$ 180,170
GRANT PERIOD: 07/01/18-06/30/19

This award is made under the Council of Accountability Courts Judges State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by June 30, 2018.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

Signature of Authorized Official Date

Date Executed: 07/01/18

Typed Name & Title of Authorized Official

58-6000814-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	07/01/18	9		**	J19-8-062
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Mental Health Court	624.41	\$ 162,153

CRIMINAL JUSTICE COORDINATING COUNCIL

SPECIAL CONDITIONS

SUBGRANTEE: DeKalb County Government
PROJECT NAME: Mental Health Court
SUBGRANT NUMBER: J19-8-062
SUBGRANT AWARD: \$162,153

1. Subgrantees in receipt of grant funds to support internally provided evidence-based training(s) must comply with the following: notify the CACJ of projected training session dates; enter into agreements with qualified evidence-based facilitators; submit an Evidence-Based Training MOU for each attendee to the CACJ prior to the start of training session; submit an implementation timeline for the evidence-based treatment to the CACJ; and provide the CACJ with documentation of each attendee who achieved certification (upon the completion of the training session). Subgrantees shall only use funds to train direct accountability court service providers. CACJ will work with subgrantee to ensure that conditions have been met prior to the training(s) taking place.
Initials _____
2. All project costs not exclusively related to activities of the funded accountability court must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.
Initials _____
3. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Council of Accountability Court Judges (CACJ) Funding Committee. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.
Initials _____
4. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.
Initials _____
5. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.
Initials _____

6. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the Council to be managed by the CACJ Funding Committee.
Initials _____
7. Waivers for the above 25% expenditure requirement may be granted at the committee's discretion for the 1st and 2nd quarters only. If a waiver is granted, the funds held over to the next quarter must be spent in the next quarter.
Initials _____
8. This is a reimbursement grant. Requests for reimbursement must be made on a quarterly basis. Subgrant Expenditure Reports are due 15 days after the end of the quarter.
Initials _____
9. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.
Initials _____
10. Statistical and/or evaluation data describing project performance must be submitted to the Council to be managed by the CACJ Funding Committee on a quarterly basis using the prescribed format provided to the Subgrantee. Failure to submit this data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.
Initials _____
11. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council and Council of Accountability Court Judges will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.
Initials _____
12. If your court uses a Community Service Board (CSB) for treatment AND your court has received funds for treatment - these funds have been awarded provisionally. Prior to use, you must meet with the CSB to determine the

reason treatment is not provided as a part of the CSB's normal services. If the CSB is the best or only option for treatment for your court, you must provide the funding committee a written report explaining this. This report shall explain whether the CSB will be providing treatment for your court at their normal rate and whether or not they will only include your participants in the treatment groups. The committee will evaluate each report and will notify your court if it is acceptable to use grant funds towards treatment from the CSB.

Initials _____

13. All drug, veteran, mental health, family, and DUI courts must use a validated assessment tool approved by the Council of Accountability Court Judges. All courts are required to use an evidence-based treatment modality.

Initials _____

14. Subgrantees must comply with the training requirements as determined by the Council of Accountability Court Judges. All Evidence-based training attendees will be required to sign and submit the Evidence-Based Training MOU upon registering for CACJ supported training sessions. All attendees that achieve evidence-based certification are subject to fidelity monitoring.

Initials _____

15. Non-compliance with any of the special conditions contained within this document, by the authorized official, project officials and/or employees of this grant, will result in a recommendation to the CACJ Funding Committee that the award be rescinded.

Initials _____

16. Subgrantees must follow all accountability court standards as approved by the Council of Accountability Court Judges.

Initials _____

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

**Typed name of
Authorized Official:** _____ **Title :** _____

Signature : _____ **Date :** _____

FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: DeKalb County Government

SUBGRANT #: J19-8-062

PROJECT NAME: DeKalb Mental Health Court

NATURE OF ADJUSTMENT:

Mark all that apply.

Adjustments of each type shown should be entered in the section indicated.

REVISED BUDGET Go To SECTION I
 PROJECT PERIOD AND/OR EXTENSION. Go To SECTION II
 PROJECT OFFICIALS/ADDRESSES. . . . Go To SECTION III
 PROJECT PERSONNEL. Go To SECTION III
 GOALS AND OBJECTIVES Go To SECTION III
 OTHER. Go To SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 180,170	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	0	_____	_____
TRAVEL	0	_____	_____
PRINTING	0	_____	_____
OTHER	0	_____	_____
TOTAL	\$ 180,170	_____	_____
Federal	\$ 162,153	_____	_____
Match	\$ 18,017	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: 07/01/18	Start Date: _____	# OF MONTHS: _____
End Date: 06/30/19	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: DeKalb County Government
PROJECT NAME: DeKalb Mental Health Court

SUBGRANT #: J19-8-062

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

SUBMITTED BY: _____

Signature of Financial Officer or Project Director	Title	Date
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CJCC ROUTING AND APPROVALS:	Approval	Disapproval	Reviewer Signature
Reviewed By: _____	_____	_____	_____
Authorized By: _____	_____	_____	_____

J19-8-062

FY'19 Budget Detail Worksheet

Court Name Dekalb Mental Health Court
Superior and State Court

Budget Worksheet Category	Line Item Approvals	Line Item Totals
Personnel	Coordiantor -Sup Court	49,899.00
	Coordiantor -Sup Court benefits	24,047.00
Contract Services	Treatment - Counselors FMHC	36,000.00
	Treatment - Counselors MMHC	12,600.00
Drug Testing Supplies	consumables	298.00
	confirmation tests	570.00
	onsite devices	330.00
	reagents- typical drugs	22,560.00
Other Costs	Housing FMHC	1,500.00
	Housing MMHC	1,500.00
	Rent Supplements	0.00
	Medication FMHC	1,000.00
Equipment	Medication MMHC	500.00
		0.00
Training and Travel	CACJ State Conference FMHC	3,043.00
	CACJ State Conference MMHC	3,043.00
Transportation	Public transportation token -FMHC	22,906.00
	Public transportation token -MMHC	22,906.00
Total Budget Request:		\$202,702.00

Match: \$22,522.44

CACJ Funding Committee Notes:

SMH - 162,153 > Match > 18,017 = 180,170
~~MMC - 40,549 > Match > 4505 = 45,054~~