

**INTERDEPARTMENTAL  
MEMORANDUM**

TO: Jason G. Smith, Deputy Fire Chief  
FROM: Jovan Hooper, Procurement Agent, Team B  
SUBJECT: ITB No. 21-101392 – Fire Rescue Equipment and Parts  
DATE: June 3, 2021

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It is requested that you do the following:

1. Please review the provided bid associated with the above referenced solicitation and provide your award recommendations. These will be the lowest, most responsive and responsible bidders. Your review should ensure that you are confident that your recommended suppliers can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
  - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
  - b. Advise of any problems in connection with the selected vendor(s), if any exist.
  - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive\* (did not follow the instructions found in the solicitation) or non-responsible\*\* (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

*\*Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

*\*\*Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Please return required documents within **five (5)** business days.

If you have any questions, please email me at [jhooper@dekalbcountyga.gov](mailto:jhooper@dekalbcountyga.gov).

ITB No. 21-101392 – Fire Rescue Equipment and Parts

**User Department's Recommendation:**

User Department Name: Department of Fire Rescue

**Recommended Bidder(s) meets our approval:**

Bidder 1: TEN-8 / \$321,233.00  
Name/Amount

Bidder 2: NAFFCO / \$137,476.20  
Name/Amount

Bidder 3: Georgia Fire Rescue Supply / \$104,950.00  
Name/Amount

Bidder 4: Municipal Emergency Services / \$54,447.00  
Name/Amount

Bidder 5: Thomas J. Madden and Assoc / \$33,768.00  
Name/Amount

Bidder 6: Stryker Medical / \$1,168,326.90  
Name/Amount

Project Amount This Term: \$1,820,201.10

**Funding:**

General  Enterprise  3 Digit Fund Code 270 (100 - Stryker Medical)

CIP Line Item No. (if applicable): 4925 (4930)

**Justification/Breakdown:**

Fire Rescue is no longer including fire equipment as part of cooperative bid contracts for new apparatus. Fire Rescue believes that a more cost effective approach can be attained by an equipment and parts contract using multiple vendors much like Fleet Management and their parts contract. At this time Fire Rescue has multiple new fire and rescue apparatus that will need equipment for when they are delivered within the next year. Also, current fire apparatus and personnel require updated equipment yearly due to normal wear.

7 vendors submitted bids that included 55 different items. After review of their submitted bids the contract was split among 6 of the most responsive bidders.



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Darnell Fullum, Fire Chief  
Name, Title

Date

[Signature]  
Department Director

6-10-21  
Date