



April 9, 2021

**Via Electronic Mail**

**Municipal.department@otto-usa.com**

Otto Environmental Systems of North America  
Attn: Sandra Abdow, Municipal Manager  
12700 General Drive  
Charlotte, NC 28273

Attention: Sandra Abdow

**RE:** Renewal of Contract No. 1176858  
ITB No. 19-101098 Roll Carts Supply, Delivery and Tracking (Annual Contract with 2 Options to Renew)

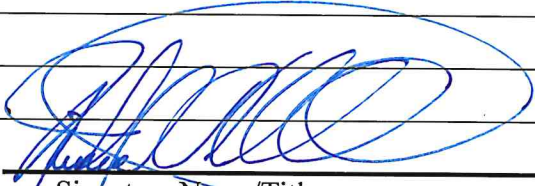
Dear Ms. Abdow:

This letter is to inform you that ITB No. 19-101098 Roll Carts Supply, Delivery and Tracking (Annual Contract with 2 Options to Renew); is about to expire August 31, 2021. DeKalb County wants to know if you are planning to renew this contract for an additional term, under the same price, terms and conditions for another year. Please check the line and sign below and return to Marion Dean at [mkdean@dekalbcountyga.gov](mailto:mkdean@dekalbcountyga.gov) along with a copy of your certificate of insurance and business license.

Yes, I would like to renew CPA No. 1176858

No, I don't want to renew CPA No. 1176858 Reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Date 4/14/21

Sincerely,

Signature Name/Title  
Michael Costello, President and CEO

Marion Dean, Procurement Agent  
Department of Purchasing and Contracting