
**INTERDEPARTMENTAL
MEMORANDUM**

TO: Mario A Evans, C.M., Airport Director, DeKalb Peachtree Airport

FROM: Jovan Hooper, Senior Procurement Agent, Purchasing & Contracting

SUBJECT: RFP No. 22-500617 – On-Demand Architectural and Engineering Consulting Services at DeKalb Peachtree Airport

DATE: August 12, 2022

Two (2) proposals were received for the subject Request for Proposal (RFP). The Evaluation Committee reviewed the responsive proposals based on the evaluation criteria set forth in the RFP.

The resulting compiled scores are as follows:

Proposers	Cumulative Score
Michael Baker International, Inc.	108.2
Crawford, Murphy & Tilly Engineers, and Consultants	100.5

In accordance with the Brooks Act and pursuant to FAA guidelines, costs and/or fees for services are negotiated after the recommendation of award is made to the successful consultant.

After successful evaluation of both technical proposals, the evaluation committee recommends awarding the contract to the highest scoring Proposer: Michael Baker International, Inc.

Please complete the attached Recommendation Form and return to P&C by end of day **Friday, August 19, 2022**. If you have any questions, please feel free to reach out with any questions and/or concerns.

RFP No. 22-500617 – On-Demand Architectural and Engineering Consulting Services at DeKalb Peachtree Airport

Recommended Proposer meets our approval.

Proposer Name: _____

Amount: \$ _____

Funding:

General Enterprise 3 Digit Fund Code _____

CIP Line Item No. (if applicable): _____

Justification:

Approval:

Mario A. Evans, C.M.
Airport Director
DeKalb Peachtree Airport

Date: _____