

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department: Facilities Management</b>	<b>From: Clyde Stovall</b>
<b>ITB No.: 16-100735</b>	<b>Title Disaster Recovery and Sewage Cleaning Services</b>
<b>Effective Date: January 24/2017</b>	<b>Expiration Date: January 31, 2020</b>
<b>Contract APPROVED Amount: \$3,048,000.00</b>	
<b>Number of Renewals to Date: 2</b>	

<b>Contractor(s)</b> Bell Restoration Service Inc. d/b/a Servpro of Stone Mountain/Clarkston	<b>Contract No.</b> 1048832	<b>Agrees to Extend</b> <i>yes</i>
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**User Department Recommendation:** Increase Amount  Bid

Funding for Renewal Term: \$180,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  SPLOST  3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:** Facilities Management is requesting a 90-day extension until new contract is in place. This will cover emergencies and remediation. In additional, \$59,000.00 is needed to complete the final stage of the Police Headquarters Reconstruction project located at 1960 W. Exchange Pl.

*Clyde D. Stovall*

Department Director Signature

*12/17/19*

Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
*this request is for charge order no. 3.*

*C. Creelmore*

Purchasing and Contracting Signature

*12/20/2019*

Date