



**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department: Watershed Management (DWM)</b>	<b>From: Purchasing &amp; Contracting</b>
<b>ITB No.: 18-101028</b>	<b>Title: Small Domestic Brass Fitting and Gate Valves (Annual Contract w/2 Options to Renew)</b>
<b>Effective Date: December 17, 2019</b>	<b>Expiration Date: December 31, 2022</b>
<b>Contract APPROVED Amount: \$7,259,195.67</b>	<b>Number of Renewals to Date: 02</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
Delta Municipal Supply Company, Inc.	1194236	N/a

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$3,900,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511 SPLOST  Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
 Over the past contract term there has been multiple increases in the cost of Small Domestic Brass. Additionally, we are seeing exceptionally long lead times in securing Small Domestic Brass Fittings which has also added to over all cost during this contract term. We do not anticipate a slowdown in demand during the remainder of this contract term or in the next contract term for this commodity. Over the past contract term there has been multiple increases in the cost of Small Domestic Brass. Additionally, we are seeing exceptionally long lead times in securing Small Domestic Brass Fittings which has also added to over all cost during this contract term. We do not anticipate a slowdown in demand during the remainder of this contract term or in the next contract term for this commodity.

**Dehayes** Digitally signed by Dehayes  
Date: 2022.07.26 16:22:28 -04'00' 7/26/2022  
**Department Director Signature** **Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

**Crystal Creekmore** Digitally signed by Crystal Creekmore  
Date: 2022.07.27 09:05:00 -04'00' 7/27/22  
**Purchasing and Contracting Signature** **Date**