

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing and Contracting
<b>ITB/RFP No.:</b> ITB No. 21-101362	<b>Title:</b> Sanitary Sewer Easement Clearing (Three (3) Multiyear Contract)
<b>Effective Date:</b> 05/09/2022	<b>Expiration Date:</b> 12/31/2025
<b>Contract APPROVED Amount:</b> \$6,047,700.00	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No(s).	Amount Spent
Total Outdoor LLC	1284275	4,595,534.97

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilized by the Department of Watershed to reduce potential root caused SSOs by removing growth above sewer lines as well as provide quick access to sewer assets as needed per the Consent Decree Maintenance Management Systems (MMS) Program. Areas for easement clearing are prioritized based on growth from easements with overgrowth of kudzu and vegetation needing to be cleared annually to easements with small trees being cleared every 3 years and large trees every 10 years. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the time to match the term of the contract through 12/31/2026.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 2,000,000.00

**Funding Source:** General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

**Reginald Wells**

Digitally signed by Reginald Wells  
Date: 2025.03.26 10:29:42 -04'00'

**Department Director Signature & Date**

**For Use by Purchasing and Contracting:**

Approved: Yes ☒ No ☐

**Additional Comments (if applicable):**

**Crystal Manson**

Digitally signed by Crystal Manson  
Date: 2025.03.28 13:08:21 -04'00'

**Purchasing and Contracting Signature**