

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 21-101466	Title: Rental of Various Heavy Equipment (Three (3) Year Multiyear Contract)
Effective Date: 04/28/2023	Expiration Date: 12/31/2026
Contract APPROVED Amount: \$ 2,020,000.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No(s).	Amount Spent
Sunbelt Rentals, Inc.	1324317	\$1,142,847.81
Herc Rentals, Inc.	1324314	\$14,426.79
H & E Equipment Services, Inc.	1324307	\$29,268.00

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

The Department of Watershed Management would like to increase funding on CPA# 1324317 (Sunbelt Rentals, Inc.). This contract will be utilized for the replacement equipment when units are down or out for repair. Equipment such as various forklifts are required to lift materials and equipment utilized for the success of the department and our citizens for portable water. In some special circumstances specialized equipment is needed to address emergency situations that the department sometimes face including but not limited to sewer spills or containment that may require pumps and trench shoring equipment. The lift stations are very critical to DWM and they must pass sewage at all times of the day. If a lift station is unable to run, DWM uses emergency rental and setup for bypass pumps. The bypass pumps will prevent a sewer spill or the backup of sewage into homes or businesses. This contract will be utilized by several divisions of DWM including Service Shop, Construction & Maintenance (C&M), Snapfinger, Scott Candler, and PoleBridge.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 900,000.00

Funding Source: General Enterprise 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

Digitally signed by Reginald Wells
Date: 2026.03.02 14:24:42 -05'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes No

Additional Comments (if applicable):

Crystal Manson

Digitally signed by Crystal Manson
Date: 2026.03.03 11:10:22 -05'00'

Purchasing and Contracting Signature

