



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** PW - Sanitation **From:** Tracy A. Hutchinson  
**CPA No.:** 1297573 **Title:** Emergency Purchase for Debris Collection Services  
**Effective Date:** 6/9/2022 **Expiration Date:** 6/30/24  
**Contract APPROVED Amount:** \$3,900,000.00

Contractor(s)	Contract No.	Amount Spent	
Russell Landscape	1297573	\$3,380,000.00	N/A
<b>Total Amount Spent to Date:</b> \$3,380,000.00			

**User Department Recommendation:** Renew  Bid   
**Justification:** Allow Sanitation to complete ITB - 6 months  
 PW - Sanitation would like to request for additional \$975,000.00 for the continuation of weekly residential debris collection services on designated routes located at the North Collections Lot. Sanitation is also requesting for the contract to be extended until December 31, 2024.  
 Department Director Signature: *Tracy A. Hutchinson* Date: *4/24/24*  
**Funding:** General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny   
**Additional Comments:**  
 Purchasing and Contracting Signature \_\_\_\_\_ Date \_\_\_\_\_



April 17, 2024

Dekalb County Yard Debris Removal Proposal

Russell Landscape hereby offers our services to continue in assisting in the collection of yard debris within Dekalb county as directed by the Public Works Department – Sanitation Division & Beautification Department for the fiscal year beginning June 1, 2024.

Crews will be operating in either 8 yard compactor trucks or F-450 stake body style dump trucks.

Five crews will continue to operate on the routes in which they are currently assigned.

Each crew will bill at \$32,500 per month, for a monthly total of \$162,500 per month.

All debris will be transported to and disposed of at the North Transfer Station - 4600 Buford Highway, Chamblee, GA 30341 at no cost to Russell Landscape.

Thank you for the opportunity to continue our partnership.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Wetherald', with a horizontal line extending to the right.

John Wetherald  
Director of Business Development  
Russell Landscape