

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department: PW: Transportation</b>	<b>From: Purchasing &amp; Contracting</b>	
<b>Contract No.: 2000080</b>	<b>Title: East Rock Springs Roundabout at Beech Valley Way (365 Days)</b>	
<b>Effective Date: January 10, 2025</b>	<b>Expiration Date: November 30, 2025</b>	
<b>Contract APPROVED Amount:</b>	<b>Number of Change Orders to Date: 0</b>	
<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>Summit Construction and Development, LLC</b>	<b>2000080</b>	<b>Yes</b>

**User Department Recommendation:**    Renew ☐    Bid ☐    Increase ☐    Decrease ☐

Funding for Renewal Term: \_\_\_\_\_  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐    Enterprise ☐    3 Digit Fund Code \_\_\_\_\_    SPLOST ☐    Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Transportation Division of Public Works is requesting a time extension on the current contract No: 2000080 through December 31st, 2026. The extension is necessary due to utility relocation delays.

**SPLOST Program Management Coordinator:** Ledia King

**SPLOST Approved Funding Amount: \$** No Increase - Current Balance

**SPLOST Category / Description:** \_\_\_\_\_

**Patrece G. Keeter** Digitally signed by Patrece G. Keeter  
Date: 2025.09.05 15:46:58 -04'00'

\_\_\_\_\_

**Department Director Signature**

\_\_\_\_\_

**Date**

<b><u>For Use by Purchasing and Contracting:</u></b>	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>	
<b><u>Additional Comments:</u></b>			
<b>Willie Moon</b> <small>Digitally signed by Willie Moon Date: 2025.09.11 15:02:11 -04'00'</small>	9/11/25		
<b>Purchasing and Contracting Signature</b>	<b>Date</b>		