

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Fleet	From: Tammy Shew-Procurement Agent
CPA No.: 1260946 & 1260951	Title: Anti-freeze (ITB#21-101394) (1 st of 2 Options to Renew)
Effective Date: 7/5/21	Expiration Date: 7/31/22
Contract APPROVED Amount: \$90,000.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Napa Auto Parts -CPA #1260951		Yes
The McPherson Co.-CPA#1260946		Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: _____ \$ 90,000.00 _____
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code __ 611 _____
 CIP Line Item No. (if applicable): _____

Justification:

Funds requested for renewal of antifreeze contract for antifreeze to be used in County vehicles and pieces of equipment.
NAPA \$50,000
McPherson \$40,000

Robert Gordon	Digitally signed by Robert Gordon Date: 2022.05.12 09:34:46 -04'00'
Department Director Signature	Date

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For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Phyllis A. Head

05/20/2022

Purchasing and Contracting Signature

Date