

Department of Purchasing and Contracting
Change Order Request Form

User Department: Innovation and Technology

From: Tiffiny D. Davis

CPA No.: 1255805

Title: SaaS ProjectDox Electronic Plan Review

Effective Date: 6/08/2021

Expiration Date: 08/08/2026

Contract APPROVED Amount: \$671,760.00

Contractor(s)	Contract No.	Amount Spent	
Avolve Software Corporation	1255805	566,947.40	N/A

Total Amount Spent to Date: 566,947.40

User Department Recommendation:

Renew

Bid

Justification:

The purchase of this is to add funding (\$134,352.00) to the Avolve Software Corporation contract. This increase will process the DeKalb SaaS renewal for year 5.

Scott Shelton

Digitally signed by Scott Shelton
Date: 2025.12.11 16:37:24 -05'00'

12/11/2025

Department Director Signature

Date

Funding: General Enterprise

3 Digit Fund Code _____

CIP Line Item No. (if applicable): 350 _____

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

**Jovan
Hooper**

Digitally signed
by Jovan Hooper
Date: 2026.01.20
13:53:59 -05'00'

Purchasing and Contracting Signature

Date