



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Innovation and Technology

**From:** Tiffany D. Davis

**CPA No.:** 1255805

**Title:** SaaS ProjectDox Electronic Plan Review

**Effective Date:** 6/08/2021

**Expiration Date:** 08/08/2026

**Contract APPROVED Amount:** \$671,760.00

Contractor(s)	Contract No.	Amount Spent	
Avolve Software Corporation	1255805	566,947.40	N/A

**Total Amount Spent to Date:** 566,947.40

**User Department Recommendation:**

Renew ☐

Bid ☐

**Justification:**

The purchase of this is to add funding (\$134,352.00) to the Avolve Software Corporation contract. This increase will process the DeKalb SaaS renewal for year 5.

**Scott Shelton** Digitally signed by Scott Shelton  
Date: 2025.12.11 16:37:24 -05'00'

**12/11/2025**

**Department Director Signature**

**Date**

**Funding:** General ☒ Enterprise ☒ 3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): **350**

**For Use by Purchasing and Contracting:**

Approve ☒

Deny ☐

**Additional Comments:**

**Jovan Hooper** Digitally signed  
by Jovan Hooper  
Date: 2026.01.20  
13:53:59 -05'00'

**Purchasing and Contracting Signature**

**Date**