



OFFICE OF CIO & DIRECTOR  
JOHN A. MATELSKI

DeKalb County Government  
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TO: Phyllis Head, Procurement Manager – Purchasing & Contracting  
FROM: Angela Green, IT Business Officer – Innovation & Technology *AG*  
THROUGH: John A. Matelski, CIO & Director – Innovation & Technology *JAM*  
RE: Punch-out Contract for Miscellaneous IT Hardware and Software  
DATE: September 14, 2018

The Department of Innovation & Technology is requesting Purchasing & Contracting Assistance adding new vendors to the current punch-out contract for the following products:

- Apple computer hardware, tablets, peripherals, and accessories
- Printers, scanners, and associated peripheral equipment
- Android and Windows tablets and accessories
- Computer peripherals such as non-Dell keyboards, mouse, cables adapters, UPS, etc.
- IT approved software
- Network and telephony gear – (IT Only)

We would like to add SHI International utilizing the National IPA Contract (IT Solutions & Services, contract number 2018011-02, expiration date 2/28/2023) with a total yearly amount not to exceed \$500,000. In addition, we would also like to add Insight Public Sector utilizing the US Communities (Technology Products, Services, Solutions, and Related Products & Services, contract number 4400006644, expiration date 4/30/2019) with a total yearly amount not to exceed \$500,000.

We believe it would be beneficial to add additional vendors to this contract to provide the most cost-effective products. These additions also provide the county with the ability to obtain competitive quotes for small purchases such as printers and specialized purchases such as Apple MacBook computers.

Please feel free to contact Angela Green at 404-371-2374 with any questions or concerns you may have.