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Department of Finance
Risk Management and
Employee Services
Division
Manuel J. Muloof Center
1300 Commerce Drive
Decatur, GA 30030

MEMO

September 10, 2018

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TO: Delois Robinson, Procurement Manager, Team C
FROM: Larry Jacobs, Assistant Director of Finance/Risk Management
RE: Extension Request - Contract #13-902710
Conduent Consulting, LLC

Delois,

The Conduent contract expires on 12/31/2018. The Risk Management Division, requests a 1 year contract extension for Conduent Consulting, LLC.

Justification: Most of our healthcare contracts expire on June 30, 2019. In order to ensure a seamless transition, the bid process for the health & wellness programs must start no later than October of this year. Conduent has immediate access to all the historical data needed to efficiently conduct the RFP in a timely manner which ensures timely renewal of all plans.

Estimated Cost Impact: \$385,000.


Larry Jacobs, Asst. Director of Finance/
Risk Management & Employee Services

XC: Zachary Williams, COO, Dianne McNabb, ICFO
Preston Stephens, Interim Deputy Director of Finance