

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

**User Department: Fleet**

**From: Tammy Shew-Procurement Agent**

**PO Nos.: 1360924 & 5016717**

**Title: Budget Rental Agreement for Undercover Vehicles (CO No. 2)**

**Effective Date: 01/14/24**

**Expiration Date: 11/03/25**

**Contract APPROVED Amount: \$120,436.80**

Contractor(s)	Contract No.	Amount Spent
Budget Car & Truck Rental of Atlanta	PO# 1360924	\$60,218.40
Budget Car & Truck Rental of Atlanta	PO# 5016717	\$60,218.40

**User Department Recommendation:**

\$60,218.40 is needed to process long-term rental vehicles scheduled for 2026. Vehicles would be obtained through Budget Car & Truck Rental of Atlanta.



**Department Director Signature**



**Date**

**Funding:** General ☒ Enterprise ☐ 3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): 105884.63258.541301.13.602479 \_\_\_\_\_

**For Use by Purchasing and Contracting:**

Approve ☒

Deny ☐

**Additional Comments:**

**Jovan  
Hooper**

Digitally signed by  
Jovan Hooper  
Date: 2025.09.09  
15:00:42 -04'00'

**Purchasing and Contracting Signature**

**Date**