



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Human Resources

From: Purchasing & Contracting

RFP No.: 24-500663

Title: Pre & Post Employment Psychological Testing  
(Annual Contract with Four (4) Options to Renew)

Effective Date: 4/24/2024

Expiration Date: 8/31/2026

Contract APPROVED Amount: \$175,000.00

Number of Renewals to Date: 1

Amount Released: \$168,575.00

Contractor(s)	Contract No.	Agrees to Extend
Joseph A. Hill, Ph.D., LLC	2000234	Yes

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: 9/1/26 through 8/31/27

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise

3 Digit Fund Code 100

CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: Joseph A. Hill, Ph.D., LLC \$255,163.00

Vendor 2: \_\_\_\_\_

Name/Amount

Name/Amount

Vendor 3: \_\_\_\_\_

Vendor 4: \_\_\_\_\_

Name/Amount

Name/Amount

**Justification:** Human Resources & Merit System requests to exercise the first renewal to provide psychological examinations for new hires and employees. The increase is necessary to support the increase in hiring. Adding to the contract approved amount of \$175,000.00 is \$39,188.00 due to an increase in services for critical incidents and police recruits/officers as well as unpaid invoices of \$40,975.00 totalling \$255,163.00.

Department Director Signature

*John P. Hill*

Date 6/3/26

For Use by Purchasing and Contracting:

Approve

Deny

**Additional Comments:**

Greg Anderson  
Purchasing and Contracting Signature

6/4/2026

Date