



**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing & Contracting
<b>ITB/RFP No.:</b> 20-101231	<b>Title:</b> Disaster Recovery and Sewage Cleaning Services (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> June 8, 2021	<b>Expiration Date:</b> June 30, 2024
<b>Contract APPROVED Amount:</b> \$2,589,039.31	<b>Number of Change Orders to Date:</b> 1 for each contract

<b>Contractor(s)</b>	<b>Contract No(s).</b>	<b>Amount Spent</b>
Wilpro Enterprises, Inc.	1324813	\$236,104.53
Belfor USA Group, Inc.	1252356	\$1,751,442.64

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract ( Wilpro Enterprises, Inc CPA# 1324813 ) is utilized by DWM to remove water, sewage and mold from properties affected by system failures caused by Watershed's aging infrastructure. System failures such as water main breaks and blockages found in our sewer mains are considered health and safety hazards, when they enter dwellings. The current contract expires June 30,2024. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the contract until June 30, 2025.

Wilpro Enterprises, Inc CPA# 1324813 ( \$900,000.00)

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 900,000.00

**Funding Source:** General  Enterprise  3 Digit Fund Code: 511

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

David Hayes Digitally signed by David Hayes  
Date: 2024.03.13 14:56:28 -04'00'

**Department Director Signature & Date**

**For Use by Purchasing and Contracting:**

Approved: Yes  No

**Additional Comments (if applicable):**

**Purchasing and Contracting Signature & Date**



**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department:</b> Facilities Management	<b>From:</b> Purchasing & Contracting
<b>ITB/RFP No.:</b> 20-101231	<b>Title:</b> Disaster Recovery and Sewage Cleaning Services (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> June 8, 2021	<b>Expiration Date:</b> June 30, 2024
<b>Contract APPROVED Amount:</b> \$2,589,039.31	<b>Number of Change Orders to Date:</b> 1 for each contract

<b>Contractor(s)</b>	<b>Contract No(s).</b>	<b>Amount Spent</b>
Wilpro Enterprises, Inc.	1324813	\$236,104.53
Belfor USA Group, Inc.	1252356	\$1,751,442.64

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

Facilities Management is requesting to renew the above contracts. We are requesting a renewal amount of \$300,000.00.

Wilpro Enterprises, Inc- \$100,000.00

Belfor USA Group, Inc- \$200,000.00

**If an increase to funding is required, provide the following:**

**Total Amount of Increase: \$** \_\_\_\_\_

**Funding Source:** General  Enterprise  3 Digit Fund Code: 100

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

  
Department Director Signature & Date

03/18/2024

**For Use by Purchasing and Contracting:**

Approved: Yes  No

**Additional Comments (if applicable):**

**Purchasing and Contracting Signature & Date**