

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Department of Innovation and Technology (IT) **From:** Angela Green

CPA No.: 989294 **Title:** Xerox Copiers

Effective Date: 11/09/2021 **Expiration Date:** 12/31/2023

Contract APPROVED Amount: \$7,600,000.00

Contractor(s)	Contract No.	Amount Spent	
Xerox Corporation	989294	\$6,940,144.82	

Total Amount Spent to Date: \$6,940,144.82

User Department Recommendation:

We are requesting to extend this contract through 6/30/2024, and to add \$400,000.00 to the contract's value. We are evaluating the needs of the county and should have a new contract in place by this time.



Signed by: John A. Matelski

Department Director Signature

Date

Funding: General Enterprise 3 Digit Fund Code 100

CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:



Purchasing and Contracting Signature

10/16/2023

Date