

## AGENDA NOTES

<b>Solicitation Name and Number</b>	Inventory of Capital Assets RFP No. 18-500489
<b>Procurement Agent</b>	Jennifer Schofield
<b>Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate N/A)</b>	Inventory of Capital Assets RFP No. 18-500489
<b>Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)</b>	N/A
<b>Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)</b>	N/A
<b>Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided and Number of years in business)</b>	<p> <b><u>HCA Assets Management, LLC.</u></b>                      Gregory P. Sheahan, President                      Years in Business: 7                      Years doing Business with DeKalb: 0                      References were favorable:                      City of Oxnard, CA - rated Excellent                      Emory University - rated Excellent  <u>Metropolitan Council - Environmental Services - rated Excellent</u> </p> <p> <b>Bethea and Associates LLC, LSBE DeKalb 14%</b>                      YoLanda Bethea, SL                      160 Clairemont Avenue, Suite 200                      Decatur, GA 30030                      Years in Business: 12                      Years Doing Business with DeKalb: 11  <i>Services to be provided: Asset Inventory</i>                      References were Favorable                 </p> <p> <b><u>Optimizing Business Solutions, LLC, LSBE DeKalb 6%</u></b>                      Michelle Reynolds, Managing Director                      1104 Alford Road                      Lithonia, GA 30058                      Years in Business: 4                      Years Doing Business with DeKalb:0  <i>Services to be provided: Policy and Procedure development</i> References were Favorable                 </p>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• UD Recommendation Form</li> <li>• Cumulative Score Sheet</li> </ul>