

Public Notice of Proposed Award of Sole Source Procurement

Section A – Description of Proposed Sole Source Procurement

Description of Supplies/Services: Enterprise License Agreement for the use of Environmental Systems Research Institute, Inc.’s (“ESRI”) products. This agreement provides for the licensing and deployment of certain ESRI products, provision of ESRI user conference registrations and delivery of maintenance and other support services.

Demonstration of Contractor’s Unique Qualifications: ESRI is the owner and manufacturer and the sole provider of maintenance services for ESRI products in the United States.

Section B – To Be Completed by the Department of Purchasing and Contracting

Market Survey Results

Date Public Notice posted on website: May 8, 2023

Date Public Notice closed: May 12, 2023

Review of Offers

Were any offers received (Yes/No): No

Number of offers received: 0

Responders: N/A

Purchasing Agent review and recommendation:

DeKalb County has been utilizing this technology since 2011. As part of our mission-critical GIS Enterprise efforts, GIS provides core services used across DeKalb County through the suite of Environmental Systems Research Institute (ESRI) products which many other business systems within the County are dependent, including Tax Assessors/Commissioner (Tyler), Permitting (Hansesn), Watershed (CityWorks), among others. ESRI allows for collaboration and communication throughout the County. Therefore, unless DeKalb County changes its technology, which could be done at a significant impact in time, cost and man hours, the Enterprise License Agreement is the most cost efficient and time saving method to continue using this technology. This Enterprise License Agreement is for a period of three (3) years. ESRI is the owner and manufacturer of the Enterprise GIS technology that is an integral component of DeKalb County’s daily services and is the sole-source provider of software maintenance (technical support plus ESRI Software updates/upgrades). To date, DeKalb County has spent \$3,520,418.41 towards various ESRI platforms, subscriptions and maintenance. As this service is utilized for functionality of various departments, I would recommend approval of this sole source request.

Jennifer Schofield
Agent Signature

June 27, 2023
Date

Procurement Manager Signature

Date



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: _____
Department Contact Person: _____ Telephone: _____
Email: _____

Requisition Number: _____ Suggested Supplier: _____
Estimated Amount of Purchase: _____
Detailed Description of the Goods or Services to be purchased: _____

Emergency (For Emergency Requests, Please check this box and answer **all** questions below.)

1. Date and Time of Emergency Occurrence: _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

3. Explain the impact to the County or Public if this request is not approved.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) _____ Signature: _____ Date: _____

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Jennifer Schofield Signature: Jennifer Schofield Date: 6.27.2023

Procurement Manager (Typed/Printed Name) Delois Robinson Signature: _____ Date: _____

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: _____

P&C Rev. 12/13/2018

Approved Not Approved _____, Zachary L. Williams, Chief Operating Officer

SOLE SOURCE LETTER

Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373



DATE: May 19, 2023

TO: DeKalb County, GA

FROM: Jackie Ricks, Contracts Specialist I, Esri Contracts and Legal Services

RE: Sole Source Justification for Enterprise Agreement (EA)

This letter confirms Esri, as owner and manufacturer, is the sole source provider of all U.S. domestic Enterprise Agreements. While some products are available through value-added resellers on a unit priced basis, Esri is the only source that can grant a right to copy and deploy products in an Enterprise Agreement. An EA is a bundled package for licensing software, maintenance, and online services for redistribution within the organization. Esri products are provided with a special grant to copy and deploy specified quantities of capped items and unlimited quantities of items without a cap, during the term of the EA.

If you have further questions, please feel free to call me at our Contracts and Legal Services Department at 909-793-2853, extension 1990.

Kind regards,



Jackie Ricks

Sole Sources

Project Name	Kofax Software Maintenance and Support
Attachments	Sole Source Notice
Contact	Tynia Inu-Umoru, tinuumoru@dekalbcountyga.gov
Project Name	Radley Annual Maintenance and Support
Attachments	Sole Source Notice
Contact	Tynia Inu-Umoru, tinuumoru@dekalbcountyga.gov
Project Name	Mass Notification Urgent Alerts/Emergency Alerts
Attachments	Sole Source Notice
Contact	Tynia Inu-Umoru, tinuumoru@dekalbcountyga.gov
Project Name	Flock Safety ALPR Cameras, Hardware, Software & Subscription Service
Attachments	Sole Source Notice
Contact	Jenifer Chapital, jchapital@dekalbcountyga.gov
Project Name	Justware Upgrade to eSupervision
Attachments	Sole Source Notice
Contact	L. Deneen Walters, ldwalters@dekalbcountyga.gov
Project Name	Pawn Transaction Reporting Software
Attachments	Sole Source Notice

Contact	Monique McCrear, mcmccrear@dekalbcountyga.gov
Project Name	Purchase Parts for Impellers and Repair Pumps at Lithonia, Johnson Creek, and Honey Creek Lift Stations
Attachments	Sole Source Notice
Contact	Sharice Feagins-Bailey, sfbailey@dekalbcountyga.gov
Project Name	Operative IQ Operations Management Software
Attachments	Sole Source Notice
Contact	Joydan Holley, jmholley@dekalbcountyga.gov
Project Name	Azteca Systems, LLC for Cityworks Annual Maintenance and Support
Attachments	Sole Source Notice
Contact	Tynia Inu-Umoru, tinuumoru@dekalbcountyga.gov
Project Name	Most Dependable Fountains Inc.
Attachments	Sole Source Notice
Contact	Joydan M Holley, jmholley@dekalbcountyga.gov
Project Name	2023 Hewlett Packard Enterprise (HPE) Annual Software, License and Server Maintenance Support
Attachments	Sole Source Notice
Contact	Saharah Allen, snallen@dekalbcountyga.gov
Project Name	Microsoft Unified Support
Attachments	Sole Source Notice
Contact	L. Deneen Walters, ldwalters@dekalbcountyga.gov
Project Name	Enterprise License Agreement

Attachments	Sole Source Notice
Contact	Jennifer Schofield, jjchofield@dekalbcountyga.gov

**APPENDIX B
EA FEE SCHEDULE**

The EA Fee is \$2,250,000.00. The EA Fee is in consideration of the EA Products, EA Maintenance, Esri User Conference registrations, Advantage Program, and Premium Support Services.

	Year 1	Year 2	Year 3	EA Fee
Payments	\$750,000	\$750,000	\$750,000	\$2,250,000

Number of Esri User Conference Registrations per Year	20
Number of Tier 1 Help Desk Callers That May Contact Esri for Tier 2 Support	10
Number of Sets of Backup Media, if Requested	2
Advantage Program * - One annual subscription	100 Advisor Hours per Year, 100 Learning and Services Credits per Year
Esri Premium Support Services - One annual subscription	Two (2) Authorized Callers and an uncapped number of Incidents
Term of EA	Three Years from Effective Date

* Any activities proposed to be completed under the Advantage Program are subject to review and approval by Esri to ensure alignment with the intent of the Advantage Program. Unused Learning and Services credits will expire 24 months from their purchase date, or one month after the expiration of the Advantage Program, whichever is first. Advantage Program is provided in accordance with the terms and conditions of the Master Agreement. More information about the Advantage Program is available at www.esri.com/services/eeap.