

TO: Peggy Allen, Director, Roads & Drainage
FROM: Angel Frazier, Procurement Agent, Team A
SUBJECT: ITB No. 20-101281 2020 LMIG Road Resurfacing Projects
DATE: November 23, 2020

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within *ten (10)* business days.

If you have any questions, please call me at (404) 371-0814.

ITB No.: 20-101281 2020 LMIG Road Resurfacing Projects (365 Day Contract)

User Department's Recommendation

Recommended Bidder: Pittman Construction Company meets our approval.

Amount Spent on Previous Contract: \$11,478,414.49

Name of Fund: TBD

Project Amount This Term: \$13,156,361.97

Justification:

Roads & Drainage recommendation is that the 2020 LMIG Road Resurfacing Contract be awarded to Pittman Construction Company. This company is the lowest responsive and responsible bidder.

Name, Title
Date



Peggy V. Allen
Department Director
Date