



SPLOST Project Initiation Package

1. **Date:** July 26, 2022

2. **Project Name and Requesting Department:**

The Department of Recreation, Parks and Cultural Affairs is requesting to procure services with NEVCO through assistance from the Purchasing Department, for construction and installation of scoreboards at various parks in unincorporated DeKalb County. This work shall be procured using existing on-call vendors and vendors through cooperative agreement on state-wide contracts. This project is funded from SPLOST funds Category 3A – Athletic Fields not to exceed \$110,612.00.

Chuck Ellis, Director Dept. of Recreation, Parks and Cultural Affairs *Chuck Ellis* Date 7-26-22

3. **Deputy COO Head:**

Approved: Chief Jack Lumpkin, Deputy COO N/A Date _____

4. **Prepared by SPLOST Program Management Team:**

Chris Kingsbury, SPLOST Program Manager
Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**

Various parks in unincorporated DeKalb County have need of new scoreboards at park ballfields. This authorization will utilize existing on-call or statewide contracts to procure this service for labor and materials for this work in various parks in DeKalb County.

6. **Requested Services and Work Scope:**

a. **Type of Work Being Requested.** Services shall include, personnel and materials necessary to provide the goods or services that are in compliance with specifications as authorized by the County.

X	a.	Construction & Installation
	b.	Renovation/Restorations/Repairs/System Upgrades
	c.	Engineering /Civil/Parks & Special Works
	d.	Architectural/Building Renovation
	e.	Mechanical/Electrical/Plumbing
	f.	Transportation Study
	g.	Others



b. **Brief Description of Proposed Project:** Attached plans (location map, cross sections, renderings, etc.), if available

These services will provide purchase and installation of new scoreboards and related supplies for improvements at the following park locations:

1. Hamilton Park
2. Rock Chapel Park
3. Shoal Creek Park

c. **Pre-Construction Services When Required for Various Project Task:**

- Use of current on-call firm for services (Y/N) Yes
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A

7. **Proposed Budget (Including supporting details, detailed preliminary or final cost estimates, and SPLOST category)**

Category	Estimated Cost	SPLOST Fund	Other Funds
Design	N/A	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A	N/A
Environmental Mitigation	N/A	N/A	N/A
Construction - SPLOST	\$110,612.00	320-104789-80653-541200-01.2.1.4-602007	N/A
Procurement of Goods	N/A	N/A	N/A
Total Estimated Cost	\$110,612.00		

Approval Capital and Grants: Vere D Andrew Date 7.26.22



Expected Start and Finish Dates:

Category	Anticipated Start	Anticipated Completion
Design	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A
Utilities	N/A	N/A
Environmental Mitigation	N/A	N/A
Construction	August 2022	December 2023

8. Program Manager Action:

a. Date PM received:

July 26, 2022

b. PM Recommendation:

Proceed to BOC for approval

Ernest Slaughter, Program Management Coordinator

Ernest Slaughter Date 7/26/2022

9. SEC Action

a. SEC Action

Approve:

Disapprove:

Defer:

[Signature] Date 7/27/22