



User Department: Watershed Management

From: Awilda Hernández



ITB No.: 17-100894

Title: Sanitary Sewer System Easement Clearing Services (Annual Contract with 2 Options to Renew)

Effective Date: 6/05/2018

Expiration Date: 6/30/2019

Contract APPROVED Amount: \$2,348,900.00

Number of Renewals to Date: 0

Amount Released: \$52,783.80

Contractor(s)	Contract No.	Agrees to Extend
Georgia Power Co,	1103755	Yes
Casey Tree Experts, Inc	1103756	Yes

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$1,800,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 511
CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: Georgia Power Co./ \$900,000.00 Vendor 2: Casey Tree Experts/ \$900,000.00
Name/Amount Name/Amount

Justification:

The aforementioned contract requires a renewal for utilization by the Department of Watershed Management (DWM) for the period of July 1, 2019 – June 30, 2020 to continue providing Sanitary Sewer System Easement Clearing Services.
[continued on the following page]

Reginald Wells Digitally signed by Reginald Wells
Date: 2019.03.26 10:08:28 -04'00'
Department Director Signature

03/26/2019
Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Michelle Butler Digitally signed by Michelle Butler
DN: cn=Michelle Butler, ou=DeKalb County, Georgia Government,
ou=Purchasing and Contracting, email=mrbutler@dekalbcountyga.gov,
c=US
Date: 2019.03.26 13:52:26 -04'00'
Purchasing and Contracting Signature

3/26/19
Date

**DeKalb County Department of Purchasing and Contracting Contract Renewal Request Form
(continued)**

17-100894 Sanitary Sewer System Easement Clearing Services (Annual Contract with 2 Options to Renew)

Georgia Power Co (Contract No. 1103755)

Casey Tree Experts, Inc (Contract No. 1103756)

User Department Recommendation:

Georgia Power Co./ \$900,000.00

Casey Tree Experts/ \$900,000.00

Justification (continued from previous pg):

The vendors worked approximately five (5) months beginning July 2018. The low spend of \$52,783.80 for the contract arose from the minimal work performed during the month of December 2018 due to the holiday season and numerous invoicing/billing discrepancies which delayed payment to both vendors. Casey Tree Experts has \$224,590.24 in outstanding/backlogged invoices, while Georgia Power has \$89,765.75 in outstanding/backlogged invoices. These discrepancies were worked through and the invoices are currently being reviewed and processed internally for payment.

The anticipated cost, DWM estimates that each vendor will utilize approximately \$900,000/full calendar year for any backlogged and regular required services.