

SHELLY K. BISHOP

QUALIFICATIONS

- Leading role in establishing relationships and accessing collaborative partnerships within schools and organizations.
 - Responsible for effectively managing multiple schools by providing support services to students, families, and schools.
 - Effective in reviewing, analyzing, and utilizing national and school-based data that support teaching and learning.
 - Supervisory role in promoting positive relationships between the child, family, and school environment.
 - Success in working with children, families, and diverse populations.
 - Apply and maintain knowledge of best practices and intervention strategies.
 - Qualified mentor training facilitator and volunteer coordinator specializing in promoting positive youth development.
 - Extensive experience in facilitating youth development and parental engagement programs in schools, churches, and community outreach efforts.
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PROFESSIONAL HISTORY

2013-Present DeKalb County School District, Stone Mountain, Georgia

Senior Coordinator, Social Work Services, Wrap Around Services 2022-Present

- Provide strategic leadership and oversight for district-wide initiatives that support student success, family engagement, and community collaboration.
- Coordinate cross-departmental efforts to align programs and services with district priorities and student needs.
- Design and deliver professional development for staff
- Supervise and support school social workers, liaisons, program specialists, attendance specialists, and other staff to enhance service effectiveness and accountability.
- Ensure compliance with district policies and state/federal regulations, maintaining accurate documentation and reporting standards.
- Analyze program and student data to assess impact and drive continuous improvement across support services.
- Lead planning and execution of student support initiatives to promote student safety and community awareness.
- Develop and sustain partnerships with community agencies to expand access to mental health, crisis response, and family support resources.
- Advocate for equitable policies and systemic solutions to address barriers such as housing instability, food insecurity, and behavioral health needs.
- Cultivate and manage partnerships with local mental health agencies to expand access to school-based services.

District Lead School Social Worker, Student Support Services 2017-2022

Region Lead School Social Worker, Student Support Services 2014-2017

School Social Worker, Student Support Services 2013-2014

- Served as the district Attendance Protocol Leader and committee team member for the DeKalb County Attendance Protocol Committee
- Assisted Coordinator of Social Work with completing administrative duties of the Social Work Department
- Co-facilitated which provide, assist, and support regional team members.
- Implemented evidence-based interventions necessary when there are social, familial, or economic challenges that impact the learning process of students.
- Strengthened students' learning opportunities, achievements, and socio-emotional functioning through parental engagement workshops, student groups, and staff consultation.
- Participated on school leadership team and crisis response efforts
- Incorporated school leadership team strategies developed within schools in daily tasks and personal smart goals.
- Assisted families in identifying community services and resources.

- Consulted with teachers, administrators, and parents on PBIS strategies, behavioral intervention plans, classroom management, school policies, and protocol.

2005-02/2013 Columbus City Schools, Columbus, Ohio

School Social Worker, Office of Student Support Services

- Supported district continuous improvement plan goals.
- Trained in PBIS and CHAMPS for increased school culture.
- Identified and assess the behavior and social/emotional needs of students.
- Recommended strategies, techniques, and materials to improve student attendance to enhance academic improvement.
- Provided workshops for parents and teachers in the areas of parenting and educational support.
- Conducted home visits to parents in their homes to encourage participation in their children's education.
- Participated on student intervention assistance team and 5-year member of district wide SAIL committee team.

2002-2005

Assistant Coordinator/Social Worker, Family Time Together Even Start Program

- Provided extensive family literacy services to participating families in local housing complexes.
- Assisted in working with all project partners and recruit additional partners to provide literacy services to families.
- Coordinated and manage summer enrichment programs and student achievement luncheons for families.
- Promoted parent involvement and early intervention to young children, families, school personnel, and communities.
- Developed family service plans to assist parents understand individual goals and objectives of the program.
- Recruited, supervised, and trained work-study students and volunteers.
- Applied parent education curriculum and special programs that highlight parenting skills and family literacy activities.
- Marketed and worked closely with a national company whom employees donated over 10,000 children books.
- Monitored in-kind support, grant guidelines, and assisted with quarterly reporting to state coordinator.

1996-2003 Directions for Youth and Families, Columbus, Ohio

Outreach Social Worker and School Based Teen Pregnancy Prevention Facilitator

- Provided outreach community support services for adolescents the ages of 8-18.
- Maintained case records such as individual assessments, treatment plans, and treatment plan reviews, and case notes.
- Coordinated with other social service agencies for referrals and linkages to other collaborative programs.
- Served adolescent parents in a therapeutic setting by conducting sexual abuse and teen parenting groups.
- Assisted parents' access resources in the community to increase independent living skills.
- Promoted positive parenting by using appropriate training techniques.

2000-2001

Volunteer Coordinator

- Responsible for administratively managing three mentoring programs.
- Recruited, motivated and trained volunteers for mentoring programs and special events.
- Coordinated with development team regarding special volunteer needs and recognition.
- Prepared and maintain recruitment materials (letters, applications, flyers, and other forms).
- Participated in speaking engagements and volunteer fairs.

1995 -1996 Tallahassee Memorial Psychiatric Center, Tallahassee, Florida

Mental Health Associate

- Completed patient assessments.
- Interacted with adults, adolescents, and geriatrics in specialized and therapeutic intermediate care programs.
- Handled appropriate crisis intervention methods for patients.

1995 - 1996 WaterOak Specialty Hospital, Tallahassee, Florida

Behavior Technician/ Mental Health Assistant

- Assessed and monitored the behavior of adolescent boys in residential transition facility.
- Planned and coordinated supervised activities and services for patients.

- Taught supportive reinforcement, adaptive behaviors, and positive social skills.

1998-1999 **Dayton Public School System, Dayton, Ohio**

School Social Worker, Field Practice

- Performed school- based social services designed to guide, promote, and support students to educational success.
- Collaborated with Dayton Public Schools intervention staff, and community agencies on a regular basis.
- Provided individual, group and family therapy to children and families.
- Prepared accurate psychosocial assessments and developed appropriate treatment plans for students presenting problems and/or situations of varying complexity.

EDUCATION AND LICENSES

2011 **Ashland University, Ashland, Ohio**

- **Administrative Specialist** **Concentration: Pupil Personnel Services**

1999 **The Ohio State University, Columbus, Ohio**

- **Master of Social Work** **Concentration: Clinical** **Specialization: School**

1995 **Florida Agricultural and Mechanical University, Tallahassee, Florida**

- Bachelor of Science in Psychology
- Bachelor of Science in Sociology
- Georgia Professional Standards Commission School Social Work Certification
- Georgia Professional Standards Commission Educational Leadership-Tier 1