

**SCORING SHEET**

**RFP No. 24-500675 Landfill and Solid Waste Facilities Professional Engineering and Surveying Services**

**SCOPE OF WORK:** DeKalb County Government (the County) requests qualified individuals and firms with strong experience in providing engineering and surveying services relating to municipal solid waste landfill and solid waste facilities to submit proposals for Landfill and Solid Waste Facilities Professional Engineering and Surveying Services for DeKalb County Public Works Department, Sanitation Division.

CRITERIA	DESCRIPTION	SCS Engineers
<b>Cost (5 points)</b>	<i>Estimated Total Annual Hours are estimates only, to be used for comparisons of total costs and points distribution; and are subject to change based on whatever is in the best interest of the County. Hourly rates, however, will fluctuate throughout the duration of the contract according to the needs of Sanitation for the County.</i>	
<b>Technical Approach to the Project (25 points)</b>	a. Responders are required to describe a summary of the firm's understanding of each task outlined under the Statement of Work and methods that will achieve the required outcome of the project as specified herein	<p><u>Scorer# 1 Notes:</u> The firm understood the statement of work and provided detailed outline to illustrate that.</p> <p><u>Scorer# 2 Notes:</u> They were very thorough explaining how they would address every area of the scope, their approach was made very clearly.</p> <p><u>Scorer# 3 Notes:</u> Identified a very solid proposal, including future plans to keep the county successful in LF and waste. Went into full details on each task of this project, also listed modernization and innovation approaches like upcoming compliances to keep the county compliant. Their previous work with the county made them very knowledgeable of the need and very well provided that in their proposal.</p> <p><u>Scorer# 4 Notes:</u> Very detailed technical approach right in line with our core business.</p> <p><u>Scorer# 5 Notes:</u> The firm has provide they understand each task and they can fulfill the necessary task as the county requires.</p> <p><u>Scorer# 6 Notes:</u> Excellent, clear, great approach, layout is excellent; meets the requirement of the LF operations.</p>
<b>Project Management (15 points)</b>	a. Describe how the project will be organized and managed; b. Describe progress reporting procedures for the project; c. Include the anticipated use of subcontractors or vendors; d. Describe the resources necessary to accomplish the purpose of the project; and e. Provide sufficient documentation to indicate Project Manager certification(s) and experience in solid waste management projects, and experience directly related to engineering consulting pertaining to municipal solid waste and transfer stations projects (See Section II.G.2). Failure to provide documented proof of registrations may result in reduction of points for this category.	<p><u>Scorer# 1 Notes:</u> Thought they covered A-D very clearly, however, E was more general/generic. Did not see the sufficient documents at first, had to search in a different section.</p> <p><u>Scorer# 2 Notes:</u> They are providing a single point of contact with 19+ years' exp. Is defined with everyone's role detailed. Monthly progress reports are acceptable. Have a extensive list of subs and they meeting the LSBE requirements. PE license is present.</p> <p><u>Scorer# 3 Notes:</u> Very detailed layout for project mgmt, several qualified resources w/ several years' exp. Very organized approach to our core business.</p> <p><u>Scorer# 4 Notes:</u> Isn't a "copy&amp;paste" proposal at all, very specific to this project. Provided documented proof of certifications and experience. Liked how they detailed intended roles for LSBEs however, previous contract's LSBE spend has remained under 20% utilization, not confident that 20% will be utilized in this new contract. Had to search for PM certification, but was included.</p> <p><u>Scorer# 5 Notes:</u> The firm have several experienced PM's that makes this process effortless.</p> <p><u>Scorer# 6 Notes:</u> Well-qualified staff, extensive exp, PM-excellent operations, state of GA certified in solid waste; extensive. Monthly/quarterly reports.</p>

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<p><b>Personnel (10 points)</b></p>	<p>a. Identify the individuals who will be part of the project team;                      b. Include any outside personnel, such as subcontractors; and                      c. Provide detailed resumes of team members and subcontractors who will be directly working on the project.</p>	<p><u>Scorer# 1 Notes:</u> Listing solid waste was excellent, very strong staff. Org chart was excellent, GA solid waste exp is very extensive.  <u>Scorer# 2 Notes:</u> Team identified, all have many years' exp, resumes were provided. Excellent breakdown of the team and their specific areas of expertise, subs' resumes and intended roles were identified, very detailed and organized.  <u>Scorer# 3 Notes:</u> Very detailed resumes and several certifications w/qualifications.  <u>Scorer# 4 Notes:</u> The org chart identified all team members and their duties. Detailed resumes were included for all staff and subs.  <u>Scorer# 5 Notes:</u> They have a clear hierarchy, was very clear who would be responsible for what. They are very highly qualified.  <u>Scorer# 6 Notes:</u> The firm provided all personnel information.</p>
<p><b>Organizational Qualifications (20 points)</b></p>	<p>a. Describe Responder's experience, capabilities and other qualifications for this project, including details about your firm's experience on landfill design/construction Georgia EPD Solid Waste Management programs (See Section II.G.1);                      b. How many years has Responder operated under the current company name?                      c. Has Responder ever been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government?                      d. Provide sufficient documentation to indicate firm's experience on landfill design/construction, and on Georgia EPD Solid Waste Management programs. (See Section II.G.1). Failure to provide documented proof of registrations may result in reduction of points for this category.</p>	<p><u>Scorer# 1 Notes:</u> This firm organized, qualifications will keep them in this business for a long time.  <u>Scorer# 2 Notes:</u> Extremely capable, exp in the project. Over 20 years' exp. in LF and solid waste. Since 1970, confirmed firm was never debarred. Very clearly identified many EPD projects, provided everything needed in detail, and was very organized w/the information for clear understanding.  <u>Scorer# 3 Notes:</u> Multiple years' exp in the LF and solid waste industry, great project mgmt with a wide range of resources on available staff. Local business in the ATL area, total package for regulatory and compliance information. Very detailed and knowledgeable approach, all aspects covered and well designed.  <u>Scorer# 4 Notes:</u> Firm has proven they are capable of performing to the requirements. Combined the team has over 150 years' exp to serve the Sanitation dept. Firm has been operating under the same name for years. Table 4.2 displays the firm's current and previous jobs for LF design/construction.  <u>Scorer# 5 Notes:</u> They were very detailed in describing their qualifications and their back up documentation was all there. They were focused on the county  <u>Scorer# 6 Notes:</u> Responded to Seminole Rd. LF, excellent layout. All table of contents including technical approach, PM, personnel, extensive exp in solid waste. GA experienced, overall excellent technical proposal!</p>
<p><b>Financial Responsibility (5 points)</b></p>	<p>a. Responder must provide financial statements for the last three (3) years that evidences the responder's financial capabilities to perform the scope of work. (Audited statements are preferable but a minimum of balance sheet, income statement and cash flow statement may be accepted.) Provide year of incorporation (if applicable).</p>	<p><u>DeKalb Finance Notes:</u> SCS has strong financials – approx. \$67mm in equity &amp; \$29mm in cash. Overall score from Finance: 4.</p>

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<p><b>References (5 points)</b></p>	<p>a. Responder shall provide three (3) references for projects similar in size and scope within the last five (5) years, to the project specified herein using the Reference and Release Form attached hereto as Attachment C. Each reference shall include a contact person who has direct knowledge of the services, a current telephone number and email address. The ineffectiveness of contact information and/or the reference's lack of responsiveness may result in reduction in points for this category.</p> <p>b. Provide three (3) references for each subcontractor proposed as a part of the project team. The references shall be all within five (5) years for the same or similar types of services to be performed by the subcontractor (including LSBE-DeKalb and LSBEMSA firms) on projects similar in size and scope to the project outlined in this RFP. Use Attachment D, Subcontractor Reference and Release Form. Make additional copies as needed.</p>	<p><u>References Notes:</u> Four (4) references contacted, emailed on 12/23, phone call on 12/26; and 12/30 – only one (1) responded. Details on cumulative scores for References are as follows:</p> <table border="1"> <thead> <tr> <th><u>Company</u></th> <th><u>Ref 1</u></th> <th><u>Ref 2</u></th> <th><u>Ref 3</u></th> <th><u>Reference Avg.</u></th> </tr> </thead> <tbody> <tr> <td>SCS Engineers</td> <td>4</td> <td>0</td> <td>0</td> <td>1.3</td> </tr> </tbody> </table>	<u>Company</u>	<u>Ref 1</u>	<u>Ref 2</u>	<u>Ref 3</u>	<u>Reference Avg.</u>	SCS Engineers	4	0	0	1.3
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<p><b>Local Small Business Enterprise Participation (10 points)</b></p>	<p>LSBE Participation Notes: Firm has successfully identified the required 20% LSBE participation, three (3) LSBE firms intended to be utilized at 22%.</p>											