

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

**User Department: Fire Rescue**

**From: Purchasing & Contracting**

**RFP No.: 21-500570**

**Title: On Call A&E Design Services for Facilities Management**

**Effective Date: May 27, 2022**

**Expiration Date: Dec 31, 2026**

**Contract APPROVED Amount: \$1,735,947.36**

**Number of Renewals to Date:**

Contractor(s)	Contract No.	Agrees to Extend
Pond & Company	1272818	N/A

**User Department Recommendation:** Increase  | Decrease  | Bid

Funding for Term: \$531,994.00

Funding: General  Enterprise  SPLOST X\_\_ 3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Change Order #2. To add funding for Fire Rescue to utilize contract for SPLOST Fire Station 16 design and engineering services, not to exceed \$531,994.00 (Project cost \$483,631 + Contingency 10% \$48,363).

SPLOST Funding agenda item 2023-0635 (attached).



\_\_\_\_\_  
**Department Director Signature**

5.31.23

\_\_\_\_\_  
**Date**

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

\_\_\_\_\_  
**Purchasing and Contracting Signature**

\_\_\_\_\_  
**Date**