

**Public Notice of Proposed Award of Sole Source Procurement**

**Section A – Description of Proposed Sole Source Procurement**

**Description of Supplies/Services:** Virtual Partner Suite: An electronic citation software which allows officers issue traffic citations, parking tickets and complete other law enforcement forms.

**Demonstration of Contractor’s Unique Qualifications:** Virtual Partner Suite is a sole source product, manufactured, sold, serviced, and distributed exclusively by Advanced Public Safety (APS).

**Section B – To Be Completed by the Department of Purchasing and Contracting**

**Market Survey Results**

**Date Public Notice posted on website: November 15, 2019**

**Date Public Notice closed: November 21, 2019**

**Review of Offers**

**Were any offers received (Yes/No): No**

**Number of offers received: N/A**

**Responders: N/A**

**Purchasing Agent review and recommendation:**

This request is to cover the subscription fees and cost of migrating over 700 police laptop computers to a cloud-based ticketing system (Virtual Partner Suite 2). This would be a replacement of the old Virtual Partner System, purchased by the County in 2004, which has become obsolete.

Virtual Partner Suite is a proprietary software developed and offered exclusively by APS, a subsidiary of Central Square Technologies. The County has been doing business with the Company for about 15 years, with a total spend of \$1,033,821.70 for various purchases including E-citation software purchase, mobile thermal printers, licenses and maintenance fees.

I recommend approval of this sole source provider.

LOKA O. AWONUSI

Technician Signature

12-05-2019

Date

Deborah Robinson

Procurement Manager Signature

12-05-2019

Date