

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department: Sanitation</b>	<b>From: Tina Phan</b>
<b>ITB No.: 19-101161</b>	<b>Title: Recycling Tires (Annual Contract with 2 options to renew).</b>
<b>Effective Date: December 16, 2019</b>	<b>Expiration Date: December 17, 2020</b>
<b>Contract APPROVED Amount: \$100,000.00</b>	<b>Number of Renewals to Date: 0</b>

Contractor(s)	Contract No.	Agrees to Extend
Latham Home Sanitation Company, Inc.	1196996	

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$110,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 541 – Enterprise Sanitation  
CIP Line Item No. (if applicable): \_\_\_\_\_


Award Amount (s) \_\_\_\_\_

Vendor 1: Latham Home Sanitation / \$110,000.00 Vendor 2: \_\_\_\_\_  
Name/Amount Name/Amount

Vendor 3: \_\_\_\_\_  
Name/Amount

**Justification:**  
PW – Sanitation would like to extend the contract with Latham Home Sanitation Company, Inc. for one additional term until December 17, 2021. This contract is for tires collected and transported to the landfill. Tires collected from illegal dump sites, residential homes and tires cleanup projects.

Tracy A. Hutchinson  
Department Director Date

  
Director Signature

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature Date