

## Department of Purchasing and Contracting Change Order Request Form

User Department: Innovation and Technology From: Angela Green				
CPA No.: 1070633	Title:	Title: New Computers, Laptops, Scanners and		
Effective Date: 4/1/2017	Expira	Expiration Date: 6/30/2024		
Contract APPROVED Amount: \$15,800,000.00				
Contractor(s)	Contract No.	Amount Spent		
Dell Marketing LP	1070633	\$15,766,836.88	N/A	
Total Amount Spent to Date: \$15,766,836.88				
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<u>User Department Recommendation:</u> Justification:	Renew =	$Bid  \Box$		
We are still in the process of the Windows 10 replacement, and the per unit spend has increased because we are purchasing additional equipment to supply remote workers with laptop computers and peripherals such as docks. Request to renew add \$3,000,000 to contract approved amount.				
Department Director Signature	-	Date		
Funding: General				
CIP Line Item No. (if applicable):				
For Use by Purchasing and Contracting:	Approve	□ Deny □		
Additional Comments:				
Purchasing and Contracting Signature		Date		