



770.621.7200 (o) | Watershed Management
 770.621.7271 (f) | 1580 Roadhaven Drive
 DeKalbCountyga.gov | Stone Mountain, GA 30083

MEMORANDUM

TO: Cathryn G. Horner, CPPB, Chief Procurement Officer
THRU: Zack Williams, Chief Operating Office
FROM: David Hayes, Director, Department of Watershed Management
DATE: November 17, 2021
SUBJECT: Proposed Amendment/Change Order No.2 to Contract No. 1103756 – Sanitary Sewer Easement Clearing

Chief Executive Officer
 Michael Thurmond

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 District 2
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 District 5
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 District 6
 Kathie Gannon
 District 7
 Lorraine Cochran-Johnson.

David Hayes
 Digitally signed by David Hayes
 Date: 2021.11.17 13:53:51 -05'00'

Original Contract Term and Dollar Amount:

June 5, 2018 to June 30, 2019; \$2,348,900.00

Previous Extension of the Term: Yes

Previous Changes to the Dollar Amount: Yes

Current Cumulative Contract Term Dollar Amount: June 5, 2018 to December 31, 2021;

Casey Tree Experts, Inc. \$3,424,450.00

Proposed Cumulative Contract Term Dollar Amount: June 5, 2018 to March 31, 2022;

Casey Tree Experts, Inc. \$3,649,450.00

Detailed Description of Requested Changes:

The Department of Watershed Management (DWM) is requesting that the **Sanitary Sewer Easement Clearing** contract be extended thru March 31, 2022 with an increase in funding of **\$225,000.00** to allow continuity in services for easement clearing until the competitive bid process is completed.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

The Department of Watershed Management (DWM) is requesting an increase to our contracted **Sanitary Sewer Easement Clearing** contracts to make certain that services are not interrupted during the 2022 calendar year.



DeKalb County
GEORGIA

Proposed Amendment/Change Order No. 2 to Contract
No. 1103756 for Sanitary Sewer Easement Clearing

The EPA approved Maintenance Management Systems (MMS) Program requires easement clearing as part of its Preventative Maintenance Program to remain compliant with the Consent Decree. Areas for easement clearing are prioritized based on growth from easements with overgrowth of kudzu and vegetation needing to be cleared annually to easements with small trees being cleared every 3 years and large trees every 10 years. This contract provides the County a vehicle to reduce potential root caused SSOs by removing growth above sewer lines as well as provide quick access to sewer assets as needed.

If the essential adjustments are not met then the projected shortfall to the **Sanitary Sewer Easement Clearing** contracts will be **\$225,000.00** which is necessary for the department to provide the services through the first half of the calendar year while procurement of the new contract is completed.