

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Facilities Management

**From:** Michele L. Smith, Procurement Agent  
Purchasing and Contracting

**Cooperative Agreement - Elevator Maintenance**  
**(US Communities Agreement No. GENRL-EV2516/**  
**Lead Agency-Kansas, MO)**

**Title:** Elevator Maintenance Services

**Effective Date:** March 1, 2019

**Expiration Date:** February 28, 2023

**Contract APPROVED Amount:** \$3,813,183.77

**Number of Renewals to Date:** 4

Contractor(s)	Contract No.	Agrees to Extend
KONE, Inc.	1147259	YES

**User Department Recommendation:**

Increase

Decrease

Bid

Funding for Change Order: \$ 849,695.94

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  SPLOST  3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Facilities Management is requesting \$849,695.94 to be added to the Current cap amount to cover additional maintenance services and projects.

  
\_\_\_\_\_  
Department Director Signature

March 11, 2021  
\_\_\_\_\_  
Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature

\_\_\_\_\_  
Date

## Elevator Projects-2021

### Facilities Management

#### Change Order Attachment

1. 178 Sam's St.- 3 Elevator Modernization/Repair \$497,323.54
2. Added Maintenance Services and Testing for Library Processing Center \$3317.40
3. Installation of (27) Elevator passenger cab Air Sanitizing systems to prevent spread of viruses \$269,055.00
  - Maloof Administration (2)
  - Judicial Tower(7)
  - Admin Tower(4)
  - Juvenile Justice(5)
  - Public Safety/ Traffic Court(5)
  - Fire HQ(2)
  - Police HQ(2)
4. Emergency repairs \$80,000.00

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<b>User Department: Facilities Management</b>	<b>From: Michele L. Smith, Procurement Agent Purchasing &amp; Contracting</b>
<b>Cooperative Agreement - Elevator Maintenance (US Communities Agreement No. GENRL-EV2516/ Lead Agency-Kansas, MO)</b>	<b>Title: Elevator Maintenance Services</b>
<b>Effective Date: March 1, 2019</b>	<b>Expiration Date: February 28, 2023</b>
<b>Contract APPROVED Amount: \$3,813,183.77</b>	<b>Number of Renewals to Date: 4</b>

<b>Contractor(s)</b> KONE, Inc.	<b>Contract No.</b> 1147259	<b>Agrees to Extend</b> YES
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**User Department Recommendation:**      Increase       Decrease       Bid

Funding for Change Order: \$ \_\_\_\_\_  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General    Enterprise    3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_   SPLOST funding    GDOT funding:

**Justification:**

*Clyde D. Stovall* \_\_\_\_\_      3/30/21 \_\_\_\_\_  
Department Director Signature      Date

SPLOST Program Management Coordinator: *Ernest Daughte* \_\_\_\_\_  
SPLOST Approved Funding Amount: *\$9,600.00* \_\_\_\_\_  
SPLOST Funding Line Item: *104790-80653-541301-2,8-602007* \_\_\_\_\_  
SPLOST Allocation Agenda Item/Date: *4-13-2021* \_\_\_\_\_

**For Use by Purchasing and Contracting:**      Approve X      Deny

**Additional Comments:**  
  

March 30, 2021  
\_\_\_\_\_  
Purchasing and Contracting Signature      Date