



DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management	From: Purchasing & Contracting
CPA No. 2000030	Title: Maintenance, Repair, and Installation of Building Automation Controls for HVAC systems
Effective Date: August 7, 2024	Expiration Date: December 31, 2025
Contract APPROVED Amount: \$99,900.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
ATS Waypoint	2000030	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: **\$174,900.00**

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code **100** SPLOST ☐ Category _____
CIP Line Item No. (if applicable): _____

Justification:

Facilities Management is requesting extension of the ATS Waypoint contract for another year. Also, requesting \$174,900 be added to cover the extension and the remaining of current year.


Department Director Signature

6/24/2025

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

Willie Moon

Digitally signed by Willie Moon
Date: 2025.07.21 07:52:38 -04'00'

7/21/25

Purchasing and Contracting Signature

Date