

AGENDA NOTES

Solicitation Name and Number	Employee Assistance Program Department of Administrative Services (DOAS) Contract No. 40300-240-DAS0000100-0002
Procurement Agent	Crystal Creekmore
Date Solicitation bid prices expire. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)	N/A
Solicitation Name, Number and Contract Number of Expiring/Expired Contract (If no previous contract, please indicate N/A)	Employee Assistance Program Department of Administrative Services (DOAS) Contract No. 40300-240-DAS0000100-0002 Contract No. 1169311 with KEPRO Acquisitions, Inc.
Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)	\$86,310.00 \$57,540.00- initial \$28,770.00- CO1
Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	\$64,292.73
Prime Contractor Information and LSBE– Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA), Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided, Number of years in business and Previous Business/Contracts and Amounts with DeKalb County)	<u>KEPRO Acquisitions, Inc. – Prime</u> President: Susan Weaver Years in Business: 13 Years Doing Business with DeKalb: 1 LSBE participation not included in the State Contract. This is the purchase of specialized professional services.
Attachments:	1. Change Order Request Form 2. DOAS Contract Documents 3. Cost Worksheet