



## Governor's Office of Highway Safety

7 Martin Luther King Jr Drive • Suite 643 • Atlanta, Georgia 30334  
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[www.gahighwaysafety.org](http://www.gahighwaysafety.org)

Brian P. Kemp  
GOVERNOR

Allen Poole  
DIRECTOR

September 21, 2021

Darnell Fullum  
DeKalb County Fire Rescue  
1950 W. Exchange Place  
Tucker, GA 30084

**Re: Application #: GA-2022-DeKalb Cou-00119**  
**Grant #: GA-2022-F.A.S.T. 405h FHX-119**  
**Project Title: DeKalb County Pedestrian Education for Injury Prevention Project**

Dear Darnell Fullum:

Congratulations! It is my pleasure to inform you that your application in the amount of **\$25,880.69** federal funds has been approved. The effective date of the grant is October 1, 2021 through September 30, 2022. Allowed costs incurred within this period are reimbursable at a rate of 100% of the approved federal funds allocated above. Please keep in mind that all GOHS Grant funds must be identified separately in your accounting system. For additional details, please reference the Grant Terms and Conditions #5 entitled, "Accounting Records/Source Documentation."

As a reminder, GOHS and the National Highway Traffic Safety Administration (NHTSA) must provide your agency with written approval prior to the purchase of any equipment item costing \$5,000.00 or more. Throughout this process, your agency must ensure that their local procurement policies as well as the Buy America Act requirements are followed. If local policies are not available, your agency must use the State of Georgia procurement procedures.

GOHS is required to complete Risk Assessments on each grantee prior to the award and notify the grantee of the outcome. The Risk Assessment is based upon prior grants, audit reports, and/or interaction during the application process. Your agency's Risk Assessment score for the FFY 2022 grant year is **Low**. For additional information, please review the enclosed attachment entitled, "Risk Assessment".

If your jurisdiction/agency (combined) receives federal funds of \$750,000.00 or more in a year, an audit is required in accordance with 2 CFR Part 200, Subpart F. A copy of the audit report must be submitted to the Governor's Office of Highway Safety (GOHS) prior to September 30, 2022.

Agencies awarded federal funds through GOHS are encouraged to receive their reimbursement payments electronically. If your agency received funds in FFY 2021, please review the information previously submitted on your Vendor Management Form (VMF) and update if needed by utilizing the enclosed "revised" VMF. If no changes are needed, GOHS will continue to use the information previously submitted to reimburse electronically. Agencies that did not receive federal funds in FFY 2021 must complete the enclosed VMF. Please note that in completing the VMF, GOHS will complete the Supplier's number under Section 1 along with Section 5 once submitted. Upon completion, please mail the VMF to Mrs. Majeana Mattox, GOHS Grants Specialist at the above address OR email her at, [majeana.matttox@gohs.ga.gov](mailto:majeana.matttox@gohs.ga.gov) no later than October 15, 2021. Once claims for reimbursement have been



submitted, your agency can verify the payment status on the State of Georgia Accounting Office's vendor management portal at <http://sao.georgia.gov/vendor-payment-management>.

The Grant Terms and Conditions contain important information from GOHS. Enclosed you will find updated Grant Terms and Conditions (FFY 2022) as well as GOHS Special Conditions governing the above-referenced project. These documents clearly identify the guidelines and requirements governing your grant. Please note #1 under Grant Terms and Conditions states that **all grant awards are contingent upon the availability of federal funds**. Promotional/incentive type items may not be reimbursed. This includes, but is not limited to, key chains, shirts, cups, pens, and bags. An announcement to the public regarding the award of this grant is a requirement of the grant and must obtain GOHS approval prior to being distributed. The procedure for this will be to send your grant announcement to your GOHS Grant Manager. The Grant Manager will ensure the announcement contains the appropriate information and notify you of the approval. You can then release it to your media.

A copy of your grant application may be downloaded at <https://georgia.intelligrants.com>. After logging in, search for your grant by clicking on the Applications/Grants tab at the top of the page. Once you have located the appropriate grant, go to Access Management Tools and you will see the link to create a pdf.

**DUNS: 06-142-0535**

**SAM Unique Entity Identifier: K8G5TL8B1CXY**

**Assistance Listing Title: National Priority Safety Programs**

**Assistance Listing Number: 20.616**

**FAIN: 69A3751930000405HGA0**

**Subaward Period of Performance State and End Date: October 1, 2021 – September 30, 2022**

**Subaward Budget Period State and End Date: October 1, 2021 – September 30, 2022**

Included with this letter is a copy of your signed certification page for your files.

Should you have questions regarding the content of this letter, please contact your assigned grant manager, Ms. Scarlett Woods at (404) 656-6996. GOHS looks forward to your partnership in helping to make Georgia's roadways safer.

Sincerely,



Allen Poole  
Director

AP/sw

Enclosures (5)

cc: Elizabeth Sizemore, Agency Administrator  
Antonio Burden, Financial Officer  
Ms. Scarlett Woods, Planner/Grant Manager



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