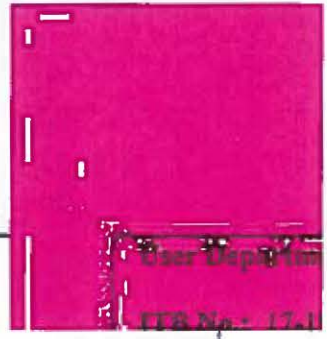


DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form



User Department: Watershed

From: Sophia Thomas

ITB No.: 17-100855

Title: Panel Vaults & Meter Boxes

Effective Date: September 26, 2017

Expiration Date: September 30, 2018

Contract APPROVED Amount: \$280,000.00

Number of Renewals to Date: 0

Amount Released: \$118,936.95

Contractor(s)	Contract No.	Agrees to Extend
Khafra Operations, LLC	1080358	

User Department Recommendation: Renew  Bid

Funding for Renewal Term: \$280,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511  
CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: Khafra Operations, LLC Vendor 2: \_\_\_\_\_  
Name/Amount Name/Amount

Vendor 3: \_\_\_\_\_ Vendor 4: \_\_\_\_\_  
Name/Amount Name/Amount

Justification:

The aforementioned contract is set to expire September 30, 2018 and requires a renewal for utilization by the Department of Watershed Management (DWM) for the period of October 1, 2018 – September 30, 2019. Over the past term of the contract, the full financial allocation for Panel Vaults & Traffic Meter Boxes was not used due to a slowdown in water meter installations. The Department is projecting a moderate increase over prior year spend due to the current focus of water meter maintenance, future meter replacement and upgrade protocols. Funding will be held flat for this term in anticipation. *VBK 7/30/18*

*Reginald Wells*  
Department Director Signature

7/30/2018  
Date

For Use by Purchasing and Contracting: Approve  Deny

Additional Comments:

*Chorner*  
Purchasing and Contracting Signature

7/30/18  
Date