



DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Voter Registration & Elections	From: Purchasing and Contracting Department
Emergency Purchase	Title: Commercial Mover to Transport Election Equipment & Materials
Effective Date: February 12, 2024	Expiration Date: April 30, 2025
Contract APPROVED Amount: \$172,800.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Atlanta Peach Movers	2000027	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$228,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

Requesting approval to increase amount and extend the terms of the current contract with Atlanta Peach Movers for the 2025 election cycle. Efficiency, productivity, and security remain a top priority for DeKalb VRE. As such, during the election cycles each year and for each election VRE works to ensure adequate resources are allocated to logistical planning and implementation for preparing DeKalb's 160+ polling locations. This includes the safe, secure and timely delivery and pick up of DeKalb County's election equipment which will allow VRE to maintain continuity in our elections logistics, avoiding disruptions and ensuring that we can efficiently meet the demands of the 2025 election cycle.

The cost of the change order is in line with our current budget and is necessary to support the logistics for the anticipated elections.

Keisha L. Smith _____ 1/3/2025 _____
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Willie Moon Digitally signed by Willie Moon
Date: 2025.03.16 16:56:11
-04'00' _____ 3/16/25 _____
Purchasing and Contracting Signature Date