



DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

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| User Department: Recreation, Parks & Cultural Affairs (RPCA) | From: Purchasing & Contracting |
| ITB No.: 18-100922 | Title: Maintenance of Sugar Creek Golf Course (Annual with 4 Options to Renew) |
| Effective Date: February 12, 2019 | Expiration Date: March 31, 2024 |
| Contract APPROVED Amount: \$3,743,679.42 | Number of Renewals to Date: 4 |

| Contractor(s) | Contract No. | Agrees to Extend |
|------------------------------|--------------|------------------|
| Cypress Golf Management, LLC | 1130987 | Yes |

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$780,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 271 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

Cypress Golf Management, LLC provides monthly golf course maintenance services at Sugar Creek Golf Course. Their five year contract ends on March 31, 2024. The Department of Recreation, Parks and Cultural Affairs would like to extend their contract for one additional year. Failure to have Cypress Golf continue their services will result in the golf course closing down until a new contractor is selected and daily golf course maintenance resumes.

Chuck D. Ellis
Department Director Signature

2/29/24
Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature Date