

**AGENDA NOTES**

<b>Solicitation Name and Number</b>	Purchase, Delivery, Installation, Maintenance & Repair of Propane Fuel Tanks (Annual Contract with 2 Options to Renew) ITB# 2024-100005
<b>Procurement Agent</b>	Tammy Shew
<b>Vendor(s) agree to renew under the same prices, terms &amp; conditions.</b>	Yes
<b>Solicitation Name, # and Contract # of expiring/expired contract.</b>	Purchase, Delivery, Installation, Maintenance & Repair of Propane Fuel Tanks ITB# 2024-100005  CPA# 2000254
<b>Previous Contract Number, Contractor Name and Award Amount.</b>	Total Amount: \$70,000.00  Ferrellgas CPA# 2000254
<b>Previous Amount Spent on Expiring/Expired Contract.</b>	Total Amount: \$2,069.18  Ferrellgas CPA# 2000254  <b>Note: Still has 3 1/2 more months to utilize funds</b>
<b>Prime Contractor Information and LSBE – Subcontractor.</b>	<b>Ferrellgas - Prime</b> President – Tamria Zertuche Years in Business: 86 Years doing business with DeKalb: 21  <b>Documented GFE was provided and approved by Procurement Manager</b>
<b>Attachments:</b>	<ul style="list-style-type: none"> <li>• Contract Renewal Request Form</li> </ul>