

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

**User Department: PW – Sanitation**

**From: Tracy A. Hutchinson**

**ITB No.: 15-100527**

**Title: Landscape Maintenance Service**

**Effective Date: January 1, 2017**

**Expiration Date: October 31, 2018**

**Contract APPROVED Amount: \$1,144,104.80**


2018 JUL 12 AM 9 03

| Contractor(s)  | Contract No. | Amount Spent |
|----------------|--------------|--------------|
| Artscape, Inc. | 995550       | \$843,638.80 |

**Total Amount Spent to Date: \$843,638.80**

**User Department Recommendation:**

PW – Sanitation is requesting to be added, as user department, to the County's landscaping and maintenance services contract, led by the Department of Recreation, Parks & Cultural Affairs (RPCA). Sanitation is also requesting for \$75,000.00 be added to the existing contract. Of which, \$31,700.00 is to replenish RPCA approved contract amount, expensed by Sanitation in June. The remaining \$43,300.00 is for continuing mowing and ground keeping of all Sanitation building facilities throughout the County.

  
 Department Director Signature

7/11/18  
 Date

Funding: General  Enterprise  3 Digit Fund Code 541

CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:**

Approve  Deny

**Additional Comments:**

  
 Purchasing and Contracting Signature

7/12/18  
 Date