





**DeKalb County**  
**Department of Purchasing and Contracting**  
**Contract Renewal Request Form**

<b>User Department: Fire Rescue</b>	<b>From: Purchasing &amp; Contracting</b>
<b>ITB No. 21-101432</b>	<b>Title: Maintenance, Repair and Inspection of Overhead Doors and Gates (Annual with 4 Options)</b>
<b>Effective Date: December 14, 2021</b>	<b>Expiration Date: December 31, 2025</b>
<b>Contract APPROVED Amount: \$5,125,000.00</b>	<b>Number of Renewals to Date: 3</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>D.H. Pace Company, Inc. dba Overhead Door Company of Atlanta</b>	<b>1270264</b>	<b>Yes</b>

**User Department Recommendation:**      Renew       Bid       Increase       Decrease

Funding for Renewal Term: 700,000  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General     Enterprise     3 Digit Fund Code 270    SPLOST     Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Request to renew  
  
 Fire Fund 270 \$300K  
 CIP Fund 350 \$400K Anticipated

Department Director Signature

9-17-25

Date

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

**Willie Moon**  
Digitally signed by Willie Moon  
 Date: 2025.10.16 16:24:50 -04'00'  
 Purchasing and Contracting Signature

10/16/25  
 Date



**DeKalb County**  
**Department of Purchasing and Contracting**  
**Contract Renewal Request Form**

<b>User Department: Recreation, Parks and Cultural Affairs (RPCA)</b>	<b>From: Purchasing &amp; Contracting</b>
<b>ITB No. 21-101432</b>	<b>Title: Maintenance, Repair and Inspection of Overhead Doors and Gates (Annual with 4 Options)</b>
<b>Effective Date: December 14, 2021</b>	<b>Expiration Date: December 31, 2025</b>
<b>Contract APPROVED Amount: \$5,125,000.00</b>	<b>Number of Renewals to Date: 3</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>D.H. Pace Company, Inc. dba Overhead Door Company of Atlanta</b>	<b>1270264</b>	<b>Yes</b>

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: **\$35,000**  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_ SPLOST  Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

RPCA recommends to increase and extend contract 1270264 with D.H. Pace Company dba Overhead Door Company.

*Chuck D. Ellis*

9/23/2025

Department Director Signature

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

Willie Moon

Digitally signed by Willie Moon  
 Date: 2025.10.16 16:28:42 -04'00'

10/16/25

Purchasing and Contracting Signature

Date



**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department: Department of Watershed Management (DWM)</b>	<b>From: Purchasing &amp; Contracting</b>
<b>ITB No. 21-101432</b>	<b>Title: Maintenance, Repair and Inspection of Overhead Doors and Gates (Annual with 4 Options)</b>
<b>Effective Date: December 14, 2021</b>	<b>Expiration Date: December 31, 2025</b>
<b>Contract APPROVED Amount: \$5,125,000.00</b>	<b>Number of Renewals to Date: 3</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>D.H. Pace Company, Inc. dba Overhead Door Company of Atlanta</b>	<b>1270264</b>	<b>Yes</b>

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$300,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511 SPLOST  Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

This contract will be utilize by the Department of Watershed Management to continue providing the purchase and installation, maintenance, repair and/or replacement of all overhead doors.

**Reginald Wells** Digitally signed by Reginald Wells  
Date: 2025.10.07 09:26:02 -04'00'  
 \_\_\_\_\_  
**Department Director Signature**

10/7/2025  
 \_\_\_\_\_  
**Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

**Willie Moon** Digitally signed by Willie Moon  
Date: 2025.10.16  
16:28:56 -04'00'  
 \_\_\_\_\_  
**Purchasing and Contracting Signature**

10/16/25  
 \_\_\_\_\_  
**Date**