



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: GIS	From: Purchasing & Contracting
ITB/RFP No.: N/A	Title: Cooperative Agreement Purchase for Public Sector and Education Software Solutions with Related Services (Sourcewell Contract No. 090320-KON)
Effective Date: 08/23/2023	Expiration Date: 11/02/2024
Contract APPROVED Amount: \$429,000.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No(s).	Amount Spent
Konica Minolta Business Solutions USA, Inc.	1363096	\$129,000.00

For Use by User Department:
Enter Recommended Change(s) and a Detailed Justification:

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ _____

Funding Source: General Enterprise 3 Digit Fund Code: _____

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Department Director Signature & Date

For Use by Purchasing and Contracting: Approved: Yes No

Additional Comments (if applicable):

Purchasing and Contracting Signature & Date
