




TO: Talisa Clark, Chief Procurement Officer
Cc: Cathryn G. Horner, Purchasing & Contracting Department
FROM: Alison Weissinger, Library Director 
DATE: October 18, 2018
SUBJECT: Proposed Amendment No. 7 to Extend Contract No. 07-900806 with Robert L. Brown & Associates, Inc. Design Professional
Ellenwood Branch Library Project

Original Contract Term and Dollar Amount: 08/14/2007 – 12/31/2010 \$315,750.00

Previous Changes to the Dollar Amount:	Amendment No. 1	\$10,850.00
	Amendment No. 3	\$11,250.00
	Amendment No. 5	\$124,167.00

Previous Changes to the Term:	Amendment No. 2	01/01/2011 to Dec. 31, 2012
	Administrative Ext.	01/01 2013 to Dec. 31, 2014
	Amendment No. 4	01/01/2015 to Dec. 31, 2017
	Amendment No. 6	01/01/2017 to Dec. 31, 2018

Current Cumulative Contract Term Dollar Amount: \$462,017.00

Proposed Contract Term Dollar Amount: N/A

Detailed Description of Requested Changes:

The Library Department requests amending the contract between DeKalb County and R. L. Brown & Associates, Inc., to extend the contract term from the current expiration of December 31, 2018 to December 31, 2019. Construction was suspended for the period of time required by the County to acquire sanitary sewer easements. Construction will resume fully once the sanitary sewer connection has been made and domestic water established to the building. There is a possibility that construction could extend beyond the current contract term. Continued availability of architectural and engineering services is required to perform punch list inspections, engineering certifications, Owner Maintenance Training, Project Closeout and Record Drawings.

This request is for a no-cost extension only.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

A competitive bid is not applicable to the requested amendment which seeks only to provide additional time for the Design and Engineering Professionals of Record to closeout the Project without additional compensation.