



Department of Purchasing and Contracting Killingbeck NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: DeKalb County Department of Watershed Management

Department Contact Person: TaSheena Spearman Telephone: 770-621-7298
Email: trspearman@dekalbcountyga.gov

Requisition Number: 872836 Suggested Supplier: Lab-Pro, Inc.
Estimated Amount of Purchase: \$ 858,530.00
Detailed Description of the Goods or Services to be purchased: Polebridge WWTP Modular Lab (Permanent labs at Polebridge but temporary lab for Snapfinger Lab staff.)

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

Lab Pro Inc. can customize modular units to accommodate all required lab equipment. Lab Pro specializes in these type labs and has inventory in stock to comply with an expedited delivery schedule (2-4 weeks). Other lab suppliers were unable to meet our lab needs. See attached documents

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

DeKalb County will not be obligated to use vendor in the future.

3. Explain the impact to the County or Public if this request is not approved.

The modular units will be constructed as a stand alone lab at Polebridge WWTP. These units will temporarily support the existing staff at Snapfinger WWTP Lab from potential health hazards due to the mold exposure.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) Reginald Wells Signature: Reginald Wells Digitally signed by Reginald Wells Date: 04/09/21

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Sophia Thomas Signature: Sophia Thomas Digitally signed by Sophia Thomas Date: 08/30/20

Procurement Manager (Typed/Printed Name) _____ Signature: Charles N. Smith Digitally signed by Charles N. Smith Date: 2020.08.08 14:07:38 -0400 Date: _____

Approved Not Approved

Signature: Cathryn Homer Digitally signed by Cathryn Horner Date: 2020.09.11 13:50:20 -0400 Director, Department of Purchasing and Contracting Date: _____
P&C Rev. 12/13/2018

Print Form

Public Notice of Proposed Award of Sole Source Procurement

Section A – Description of Proposed Sole Source Procurement

Description of Supplies/Services: Purchase of three (3) Modular Lab for the Polebridge Wastewater Treatment Plant

Demonstration of Contractor’s Unique Qualifications: Lab-Pro, Inc. can customize modular units to accommodate all required lab equipment currently being used by the Department of Watershed Management (DWM). Lab-Pro, Inc. specializes in these type labs and has inventory in stock to comply with an expedited delivery schedule of 2-4 weeks. (Lab Specifications attached)

Section B – To Be Completed by the Department of Purchasing and Contracting

Market Survey Results

Date Public Notice posted on website: April 29, 2020

Date Public Notice closed: May 12, 2020

Review of Offers

Were any offers received (Yes/No): No

Number of offers received: 0

Responders: Swartz Building Solutions, Inc.

Purchasing Agent review and recommendation: Lab-Pro, Inc. was established in 2002. They offer rental, permanent and semi-permanent lab rooms. The Department of Watershed Management (DWM) is seeking to purchase standalone labs at the Polebridge Wastewater Treatment Plant to temporarily support the existing staff at the Snapfinger Wastewater Treatment Plant Lab from potential health hazards during demolition. Lab-Pro has inventory in stock to comply with an expedited delivery schedule of 2-4 weeks. DWM contacted Nancrede Engineering, MO Great Dane and Germfree to obtain information about their laboratories. Nancrede Engineering only sells equipment for mobile lab units. MO Great Dane builds customizable fifth wheel applications, not mopacks (Module Stationary Package). It will take approximately 9 months to create, customize and deliver the lab. Germfree is associated with MO Great Dane and they do not compete against each other.

Information about the sole source was advertised on the Department of Purchasing and Contracting and Georgia Procurement Registry websites. During the advertisement stage of the sole source process, Christie Mackin with Swartz Building Solutions, Inc. inquired about purchasing from Lab-Pro, Inc. DWM answered the following questions from Ms. Mackin:

- Is Lab-Pro, Inc. supplying you with the buildings or just the equipment/design for the buildings?
- If just the equipment/design, do you have any other documents related to this project?
- Is this a sale or lease and length of lease.

- Who is installing the building on what type of foundation?
 - Who is doing the plumbing, electrical and sprinkler or fire alarms, decking, grading, etc?
- Swartz Building Solutions, Inc. did not continue communication about the sole source.

Purchasing reached out to Mr. Joseph Jobe, President of Lab-Pro, Inc., about receiving a copy of their terms and conditions. Mr. Jobe informed Purchasing that they only have payment terms listed under the quote, which are 50% at time of order, 40% at time of shipping, and 10% after occupancy, not to exceed 1 year after installation. Purchasing asked if Lab-Pro, Inc. would use DeKalb County's purchase order terms, Mr. Jobe found the terms to be acceptable. It is my recommendation to approve the sole source because Lab-Pro, Inc. can provide the much-needed Module Stationary Package labs and they have enough inventory in stock to comply with an expedited delivery. If the sole source is not approved, demolition of the Snapfinger Wastewater Treatment Plant Lab will be postponed for another 2-3 years. Lab-Pro, Inc. has not done business with DeKalb County.

Sophia Thomas Digitally signed by Sophia Thomas
Date: 2020.08.30 13:59:48 -04'00'

Agent Signature

Date

Charles N. Smith Digitally signed by Charles N. Smith
Date: 2020.09.08 14:08:12 -04'00'

Procurement Manager Signature

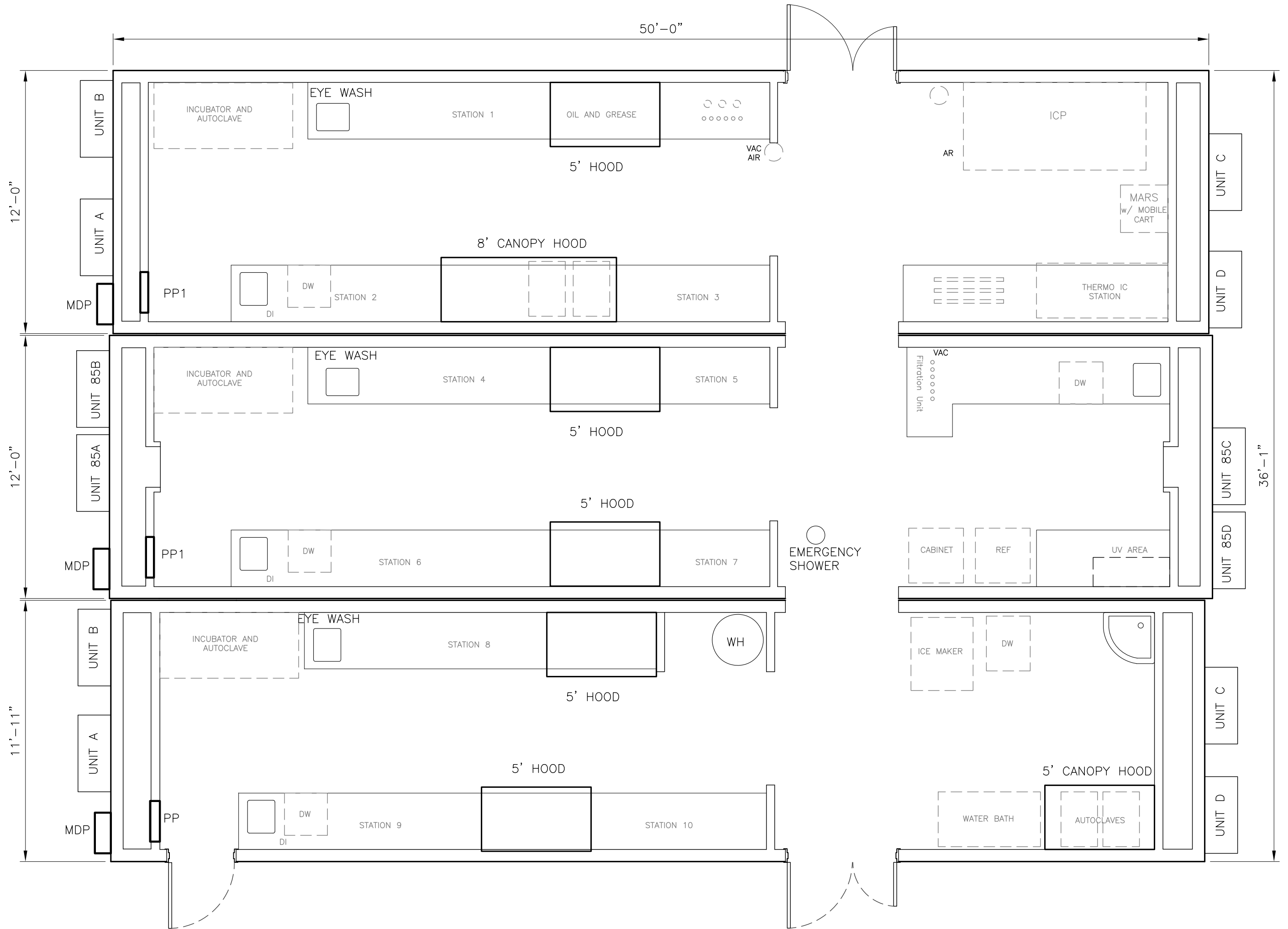
Date

Lab-Pro Quote DeKalb County

3/2/2020

Item	Qty	Type	Cost Ea.	Total
New 12' x 50' Modular Laboratory	3	each	\$ 295,800	\$ 887,400
Discount for Utilizing Rental Inventory	3	each	\$ (25,000)	\$ (75,000)
Base Price with Discount				\$ 812,400
Freight	3	each	\$ 4,566	\$ 13,698
Set, Level, & Install Hood Stacks	3	each	\$ 1,800	\$ 5,400
Mateline Trim Out	3	each	\$ 1,250	\$ 3,750
DI Faucets & Supply Lines (RO Source by Others)	1	lot	\$ 6,243	\$ 6,243
Vacuum/ Compressed Air Additions	1	lot	\$ 5,987	\$ 5,987
Electrical Modifications	1	lot	\$ 4,227	\$ 4,227
Plumbing Modifications	1	lot	\$ 6,825	\$ 6,825
				\$ 858,530

Payment Terms 50% At time of order
 40% At time of shipping
 10% After occupancy. Not to exceed 1 year after installation



Lab-Pro, Inc.

Lab Specifications

1.0 GENERAL:

The Lab-Pro's non-combustible (non-com) rental lab is designed and built to support a wide variety of laboratory processes. The HVAC system is designed to provide the correct amount of 100% single pass, conditioned air to support the fume hoods and laboratory equipment. The HVAC system is also capable of supporting a return air system. The electrical system can be modified to fit most needs. The 4000 series Wire-Mold must be installed to allow for easy modifications of electrical receptacles. The seamless walls and floor make maintaining and cleaning the laboratory trouble-free.

The laboratory must meet all codes and comply with the New York State modular building program. More information is provided below:

2.0 DIMENSIONS:

2.1	Width of body:	11'-10"
2.2	Length of body hull	46'- 3"
2.3	Overall height (EXCLUDING FUME HOOD VENTS)	13'- 6"
2.4	Overall length	58'-0"
2.5	Finished Ceiling Height	7'-11"

3.0 CHASSIS:

- 3.1 Main beams - Perimeter frame 12" x 19# wide flange beam
- 3.2 Hitch, detachable – 10" x 12# wide flange beam
- 3.3 Cross members - axle support area 12" x 19#
- 3.4 Cross members - 8" x 10# wide flange beam
- 3.5 Five (5) (Two / Three split) 7,000# capacity high speed axles with 4000# under slung slipper springs and brakes on three axles.
- 3.6 Tires - Ten (10) ST235/85R16-E range mounted on steel wheels.

3.7 Tongue Jack -12,000# capacity, two speed, drop leg type.

3.8 Entry steps, platforms and ramps by Customer.

4.0 BODY STRUCTURE:

4.1 Floor System (200 lb per ft., L 480 Deflection):

4.1.1 Floor Main Frame: WF12x19 with WF8x10 cross members.

4.1.2 Floor Sub-Frame: 3"x 2" x 16 gauge steel rectangular tubing @ 16" o.c.

4.1.3 Insulation: minimum R-37 Closed Cell Spray Foam

4.1.4 Floor Decking: Concrete

4.1.5 Floor coating, is 3-part epoxy coating with vinyl paint chip coloring (gray, black and white).

4.2 Wall System:

4.2.1 Wall studs, Metal steel 1-5/8" x 6" @ 16" o.c. with steel track top and bottom, both 18 gauge steel.

4.2.2 Exterior siding – Steel painted siding or aluminum, smooth .040 white baked enamel finish. Aluminum sheets to be 48" wide. Attached to studs with fasteners and each sheet is sealed with a VHB double sided tape. Over .5" CI Red Insulation board.

4.2.3 Seamless Fiberglass Reinforced Plastic (FRP) .060" thick, laminated to .5/8" fire rated plywood on interior walls with corner joints vinyl trimmed and sealed with a high-quality silicone sealant to provide a waterproof seamless interior.

4.2.4 Insulation, R-28 fiberglass with foil vapor barrier, glued to studs.

4.3 Roof system:

4.3.1 Roof rafters, steel 1-5-8" x 10" @ 16" o.c. double end slope, 14 gauge steel.

4.3.2 Roof covering, .045 white TPO membrane fully adhered to 1" ISO board fastened to 5/8" fire-rated plywood sheathing.

4.3.3 Sub-ceiling, .625" type x gypsum board. Taped and bedded

- 4.3.4 Insulation R-38 fiberglass with foil vapor barrier.
- 4.3.5 Ceiling, suspended T-grid, 2' x 4' with smooth 2 x 4 lay-in panels.
- 4.3.6 Membrane roofing to be terminated under a .080 mill finish aluminum mate beam top cap.
- 4.3.7 Scuppers with white TPO covered galvanized box and 4" PVC drain pipe, both ends of trailer.
- 4.4 Doors:
 - 4.4.1 Heavy-duty steel doors with stainless steel hinges.
 - 4.4.2 One (1) exterior door 36" x 84" with door closer, aluminum kick plate, lever handle keyed entry lock. Safety glass viewing window 24" x 36"
 - 4.4.2 Two (2) exterior double door 60" x 84" (36"/24" leafs) with door closer, aluminum kick plate, lever handle keyed entry lock. Inactive door to have surface latch bolts top and bottom ONLY. Safety glass viewing window 24" x 36" in active leaf.

5.0 INTERIOR FINISHINGS:

- 5.1 Laboratory cabinets are Contour Series by VWR with standard Glacier White finish. (See below for more detail).
- 5.2 Counter tops are black phenolic resin Trespa with 4" backsplash.
- 5.3 Two five-foot Fume hoods are Labconco Protector Premier Series with standard fluorescent T8 fixture and 115V 20 amp receptacle.

6.0 WATER SYSTEM:

- 6.1 Water supply piping is PEX tubing 1" supply entry with ball valve shut off. Includes rough in piping and connection to sink, 6 gal. water heater, tankless water heater with piping to tempering valve supplying emergency shower and eye wash station.
- 6.2 DWV system schedule 40 PVC installed to multiple service connection points. Includes at least one (1) 3" floor drain, (1) 2" sink connection, and (2) 1-1/2" cup sink connection(s) at fume hoods.

- 6.3 A standalone water heater must be installed to provide the appropriate amount of tepid water to the eyewash and emergencies showers.
- 6.3 Heat trace and insulate all exterior exposed piping, supply and drain.
(BY RENTER)

7.0 ELECTRICAL:

200-400 AMP, 120/208 3 Phase ELECTRICAL SERVICE ENTRY & POWER DISTRIBUTION SYSTEM:

- 7.1 One (1) 208 volt 3-phase, 60 Hz. Nema-3R service entry disconnect.
- 7.2 One (1) Main distribution load center Nema-1 208 volt, 3-phase, 60 Hz. With main breaker and branch breakers.
- 7.3 All wiring min. 12 awg type THHN is to be installed in metallic flexible conduit or EMT and shall be concealed, but easily accessible for repairs. All conduits shall be secured and fastened at appropriate points to prevent sagging and must be fastened at all points of bending. All lighting, wiring, switches, and receptacles shall be securely installed, straight and true, and free of loose or faulty connections. Wall outlets and other receptacles shall be conveniently located and installed uniformly.
- 7.4 Three (3) emergency egress lights, with battery back-up.
- 7.5 Four (4) Exit signs with battery back up.
- 7.6 Nine (9) Interior LED 2' x 4' lay in troffer.
- 7.7 Two (2) Exterior LED area lights, controlled by a phot cell.
- 7.8 Two (2) master switches control motion sensor for interior lighting.
- 7.9 Wire way series 4000 Wiremold, with duplex outlets mounted above the counter top back splash.
- 7.10 Telephone / computer exterior junction box under unit.
- 7.11 Junction box mount next to entry / exit doors with EMT conduit stub in ceiling cavity for customer installed card readers.
- 7.12 The wiring and associated equipment will be tested. The wiring and permanently connected devices will be subjected to a dielectric voltage test of 900 volts for 1 minute. The test will be conducted between the live parts and

the neutral conductor; and between the live parts and the trailer frame with all switches in the circuit closed.

The test will be conducted AFTER ALL BODY WORK HAS BEEN COMPLETED.

8.0 HVAC SYSTEM:

- 8.1 The air conditioning and heating system shall consist of two (2) systems one for each suite of the laboratory. Each system consists of an air handling unit that is controlled by VFD with a 7.5-ton exterior condensing unit with heating achieved by a 30-kw duct heater. HVAC Controls are Automated Logic with remote capability.
- 8.2 The HVAC is 100% outside air, however it must also have the capability of being changed to a HVAC system utilizing return air. All air must be conditioned before entering the lab.

9.0 LABORATORY CASEWORK & EQUIPMENT

- 9.1 The Contractor shall supply and install VWR "Contour" type steel casework, fixtures, and equipment, as shown in the Casework drawing. All fillers, scribes, knee-space panels, and base moldings shall be included. The Contractor shall be a certified VWR installer.

The steel furniture shall be of modern design and shall be in accordance with the best practices of the Scientific Laboratory Equipment Industry. Each unit shall be self-contained and complete so that individual units can be relocated at any subsequent time without requiring field application of finished ends or other such parts. Casework shall be constructed of 18-gauge steel, except as follows:

- Corner gussets for leveling bolts and apron corner braces, 12-gauge.
 - Hinge reinforcements, case and drawer suspension channels, 14-gauge.
 - Top and intermediate front horizontal rails, table aprons, and reinforcement gussets, 16-gauge. Drawer assemblies, door assemblies and adjustable shelves, 20-gauge.
- 9.2 All work surfaces shall be black chemical resistant, one (1) inch thick Trespa resin. All fume hoods shall have dished epoxy resin tops, unless otherwise specified.
- 9.3 N/A

All ductwork shall be PVC Duct Pipe. All stacks shall have zero pressure weather

caps. All stacks shall be properly supported and installed to the proper height to avoid any possible down draft. All fume hoods shall be installed as a Constant Volume System.

- 9.4 Acid and Flammable Storage Cabinets will comply with OSHA and NFPA Code 30 requirements.
- 9.5 Emergency Eyewash Stations: Deck-mounted eyewash stations shall be provided and installed on the right-hand side of each lab sink faucet. Eyewash will include a 6' reinforced hose, 750 psi burst pressure, 3/8" chrome-plated brass valve, and twin aerated spray heads with dust caps. Eyewash stations shall meet ANSI Z358.1-1998 standard.
- 9.6 Safety Shower: Overhead safety shower will be installed from the ceiling as needed. The Safety Shower shall include an 8" diameter yellow showerhead, 1" NPTF chrome-plated brass ball valve, and stainless steel handle. The Safety shower shall meet ANSI Z358.1-1998 standard.

Characterizing the Laboratory

The laboratory rental company will be responsible for several site visits including characterizing and documenting all equipment/hoods that will be moved into the temporary facility.

Lab-Pro, Inc.

11019 Cold Spring Dr.
Dayton, OH 45458

937/434-9600

www.Lab-Pro.com

Laboratories:

BSL-3

QA/QC

Custom

Research

Environmental

Pharmaceutical

Decon Systems:

Postal

Personnel

Equipment

Decon Pads

March 2, 2020

DeKalb County
1300 Commerce Drive
Decatur, GA 30030

Attention: Purchasing and Contracting

Re: Modular Laboratory Procurement

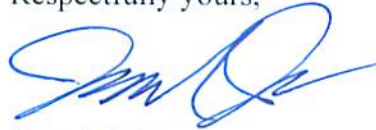
Dear Purchasing,

I first want to thank you for visiting our manufacturing plant in Miamisburg Ohio. I also want to thank you for letting us come and visit/characterize your laboratory facility. The data that we gathered during the characterization portion of our visit was very valuable to allow us to design a replacement laboratory for your current facility. With the exception of a RO/DI water supply, incubators/refrigerators and a muffle furnace, the laboratory we design will support all the equipment you are using in your current laboratory. Standalone incubators and refrigerators will need to be purchased to replace the functionality of your current walk-in units. Also, a muffle furnace will have to be purchased as the current model you are using will not fit inside the fume hood.

To the best of our knowledge Lab-Pro Inc. is the only company that specializes in these types of modular laboratories and has inventory in stock to comply with an expedited delivery schedule (2 to 4 weeks).

If you have any questions, please contact Joseph Jobe at the number listed below.

Respectfully yours,



Joseph Jobe
President
937-901-8510



Thomas, Sophia D.

DWM research of labs

From: Jackson, Bacchus D.
Sent: Thursday, April 2, 2020 11:54 AM
To: Killingbeck, Marketa H
Cc: Stroman, Valencia D.; Jackson, Bacchus D.
Subject: Questions answered about other vendors

Good morning Bacchus,

I have received all documents for the sole source, but before we sign to forward to P&C, please let me know if any of the companies below are unable to fit our needs.

Also, please forward where other vendors were contacted and they are unable to meet our needs.

<https://www.necoindustrialwater.com/water-treatment-equipment/industrial-high-purity-water-mobile-trailers/>

1. This vendor only sell equipment for mobile lab units, this particular company can not meet our needs.
2. Contacted on 04/02/2020 11:00am Mrs. Ann Miller

<https://mogreatdane.com/custom-trailers/laboratory-trailers/>

1. This company build customizable fifth wheel applications, not mopacks (Module stationary Package).
2. If we were to use a fifth wheel type of application, it would take them approximately 9 months to create the lab customize it and deliver.
3. Fifth Wheel application illustration
4. Contacted Mr. Ryan Hill Sales on 04/02/2020 11:25am

<https://www.germfree.com/product-lines/mobile-laboratories/biogo-bsl-3-mobile-biocontainment-laboratory/>

1. Please see the above comment, they are the same company and does not compete with each other.
2. Contacted Sales on 04/02/2020 11:44am No contact name

Thank you for the opportunity to vet other vendors.

Bacchus Jackson

Bacchus Jackson, CCE, CECI

Safety and Security Officer, Division of Safety Management
Security Administrator
Chemical Hygiene Training Coordinator
Special Projects (Project Manager)
DeKalb County, Department of Watershed Management

Water Distribution Operator
Wastewater Collection System Operator
Level 1B Certified
Corrosion Specialist

Thomas, Sophia D.

From: Joseph Jobe <jjobe@lab-pro.com>
Sent: Sunday, May 10, 2020 5:15 PM
To: Thomas, Sophia D.
Subject: RE: DeKalb County Purchase Order terms

Good afternoon,

Thank you, those are acceptable to us.

If you have any questions, please contact me.

Thanks

Joseph Jobe
President

Lab-Pro, Inc.

Mobile: 937-901-8510

e-mail: jjobe@lab-pro.com

web site: www.lab-pro.com

**** CONFIDENTIALITY NOTICE:** This electronic mail transmission, and any attachments, is intended only for the use of the individual or entity named above and may contain information that is confidential, privileged, and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of any information contained in this transmission is strictly PROHIBITED

From: Thomas, Sophia D. <sdthomas@dekalbcountyga.gov>
Sent: Thursday, May 07, 2020 3:47 PM
To: jjobe@lab-pro.com
Subject: DeKalb County Purchase Order terms

Hello Mr. Jobe,

It was a pleasure speaking with you. Per our conversation, I have attached a copy of our purchase order terms and conditions. Please review and provide any changes if needed.

Best Regards,

Thomas, Sophia D.

From: Killingbeck, Marketa H
Sent: Tuesday, May 5, 2020 11:34 AM
To: Thomas, Sophia D.
Cc: Stroman, Valencia D.
Subject: RE: Sole Source Modular Lab for Polebridge Wastewater Treatment Plant

Sophia,

Please see the answers from our end users.

Below are responses to the vendor questions.



1. Is Lab-Pro, Inc. supplying you with the buildings or just the equipment/design for the buildings?
 - **Please see lab building specifications on page 3.**
2. If just the equipment/design, do you have any other documents related to this project?
 - **No**
3. I need to know if this is a sale or lease and length of lease.
 - **Sale**
4. Who is installing the building on what type of foundation?
 - **Lab Pro will install the modular labs on a new concrete slab.**
5. Who is doing the plumbing, electrical and sprinkler or fire alarms, decking, grading, etc?
 - **Electrical plumbing, and sprinkler are included in the modular labs. Site work to be completed by DeKalb County.**

Thank you,

Marketa H. Killingbeck, MBA, GCPM

*Project Coordinator
DeKalb County Department of Watershed Management*

1580 Roadhaven Drive
Stone Mountain, Georgia 30083
mhillingbeck@dekalbcountyga.gov

 770-621-7281
 404-328-5859
DeKalbCountyGA.gov



From: Thomas, Sophia D.
Sent: Monday, May 04, 2020 9:28 AM
To: Killingbeck, Marketa H <mhillingbeck@dekalbcountyga.gov>
Cc: Stroman, Valencia D. <vstroman@dekalbcountyga.gov>
Subject: FW: Sole Source Modular Lab for Polebridge Wastewater Treatment Plant

Hello,

I've received a response to the Lab-Pro sole source. Please view the questions below and provide an answer as soon as possible.

Thomas, Sophia D.

From: bidnotice.donotreply@doas.ga.gov
Sent: Thursday, April 30, 2020 12:09 PM
To: Thomas, Sophia D.
Subject: Georgia Procurement Registry

Bid Number: SS-5122020

Bid Title: Purchase of three (3) Modular Lab for the Polebrid Bid Link:

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fssl.doas.state.ga.us%2Fgpr%2FeventDetails%3FsourceNumber%3D2064400SS-5122020%26sourceSystemType%3Ddoas&data=02%7C01%7Csdthomas%40dekalbcountyga.gov%7C315e76aaf7554cd198f708d7ed20dff5%7C292d5527abff45ffbc92b1db1037607b%7C0%7C0%7C637238597768823674&sdata=BqM73Qsjn%2FRECBn3T1mYJ9ypYME2%2BxqXK7xb3rw4Hi4%3D&reserved=0>

The above bid has been approved and the appropriate Suppliers will be sent an email notification. A confirming email message will be sent to you when the process is completed. If you DO NOT receive an email message in a reasonable amount of time, PLEASE notify State Purchasing.

Thomas, Sophia D.

From: Killingbeck, Marketa H
Sent: Friday, April 24, 2020 5:10 PM
To: Thomas, Sophia D.
Cc: Stroman, Valencia D.; Smith, Charles N.
Subject: RE: Sole Source for Lab-Pro?
Attachments: Questions answered about other vendors

Importance: High

Sophia,

Our CIP area submitted a requisition for \$100,000 (R&E) for the purchase of modular labs at our Pole Bridge Plant. The finances are coming from that area, but the process is being filtered through our Operations area. The sole source total purchase is for \$858,530. Our CIP group only create requisitions for the start of the project and then increase the funding as the project goes along.

These units are very unique to the field of laboratory science and the specified appurtenances that are needed for our lab operations, not to mention the availability of the type and number of Modules we are trying to acquire. Our team has thoroughly vetted this vendor and other vendors across the country and the product that Pro-Lab produces are far beyond the scope of what we need.

These can be shipped within two weeks of procurement due to their availability which meets our construction timeline; if we wait it takes approximately a year for construction of the required type of modular.



Please advise.

Thank you,

Marketa H. Killingbeck, MBA, GCPM

*Project Coordinator
DeKalb County Department of Watershed Management*

1580 Roadhaven Drive
Stone Mountain, Georgia 30083
mhillingbeck@dekalbcountyga.gov

 770-621-7281
 404-328-5859
DeKalbCountyGA.gov



From: Thomas, Sophia D.
Sent: Friday, April 24, 2020 12:59 PM
To: Killingbeck, Marketa H <mhillingbeck@dekalbcountyga.gov>
Cc: Stroman, Valencia D. <vstroman@dekalbcountyga.gov>; Smith, Charles N. <csmith1@dekalbcountyga.gov>
Subject: Sole Source for Lab-Pro?

Hi Marketa,

Charles and I reviewed requisitioned 872836 for a Lab-Pro sole source. We had a couple of concerns. The non-compete form is for \$858,530.00 but the requisition is only for \$100,000.00, why? We do not feel this is a sole source. Is this the vendor you want? Is the company doing some of the work? Do you have additional information and quotations from other vendors? Please provide justification as to why this qualifies as a sole source.

872836, 1	1	Polebridge Modular Lab	100000	US Dollar	1	USD	16-Apr-2020 00:00:00	LAB-PRO INC, DAYTON
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Thanks,

Sophia Thomas | Procurement Technician

DeKalb County Government | Purchasing & Contracting Department

1300 Commerce Drive, 2nd Floor | Decatur, GA | 30030

Office: (404) 371-2936

sdthomas@dekalbcountyga.gov | www.dekalbcountyga.gov

Productivity, Accountability, Customer Service, Teamwork

